

January 4, 2021



Re: You are entitled to part of the information you requested – 2020-20211-HEA

The Department of Health and Wellness received your application for access to information under the *Freedom of Information and Protection of Privacy Act* (the Act) on October 4, 2020.

In your application, you requested a copy of the following records:

Meeting minutes from the COVID-19 task force. March 2020 to present. (Date Range for Record Search: From 3/1/2020 To 10/4/2020)

You are entitled to part of the records requested. However, we have removed some of the information from this record according to subsection 5(2) of the Act. The severed information is exempt from disclosure under the Act for the following reasons:

- Section 12: information which could harm intergovernmental relations or information received in confidence from another government.
 - 12(1)(a)(i), The head of a public body may refuse to disclose information that could reasonably be expected to harm the conduct by the Government of Nova Scotia of relations between the Government of Canada or a province of Canada,
- Section 14: advice by or for a public body or minister.
 - 14(1), The head of a public body may refuse to disclose to an applicant information that would reveal advice, recommendations or draft regulations developed by or for a public body or a minister.
- Section 15: information related to law enforcement and security.
 - 15(1)(k), The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to harm the security of any property or system, including a building, a vehicle, a computer system or a communications system.

- Section 16: information subject to solicitor / client privilege.
 - 16, The head of a public body may refuse to disclose to an applicant information that is subject to solicitor-client privilege.
- Section 18: health and safety.
 - 18(1)(a), The head of a public body may refuse to disclose to an applicant information, including personal information about the applicant, if the disclosure could reasonably be expected to threaten anyone else's safety or mental or physical health; or
 - 18(1)(b), The head of a public body may refuse to disclose to an applicant information, including personal information about the applicant, if the disclosure could reasonably be expected to interfere with public safety.
- Section 20: unreasonable invasion of personal privacy.
 - 20(1), The head of a public body shall refuse to disclose personal information to an applicant if the disclosure would be an unreasonable invasion of a third party's personal privacy.

The remainder of the records are enclosed.

You have the right to ask for a review of this decision by the Information Access and Privacy Commissioner (formerly the Review Officer). You have 60 days from the date of this letter to exercise this right. If you wish to ask for a review, you may do so on Form 7, a copy of which is attached. Send the completed form to the Information Access and Privacy Commissioner, P.O. Box 181, Halifax, Nova Scotia B3J 2M4.

Please be advised that a de-identified copy of this disclosure letter and the attached response to your FOIPOP application will be made public after 14 days. The package will be posted online at <https://informationaccess.novascotia.ca>. The letter will not include your name, address or any other personal information that you have supplied while making your application under FOIPOP.

Please contact Chris Mack at 902-424-0262 or by e-mail at chris.mack@novascotia.ca, if you need further assistance regarding this application.

Sincerely,



Jeannine Lagassé
Associate Deputy Minister

Attach.

Members: Mark MacDonald, Ben Rans, Jill Casey, Vanessa Chouinard, Marah Haywood, Mike Davis, Shawna Larade, Lisa Tobin, Jonathan Veale, Angela Purcell

HHR Operational Group Meeting – May 8, 2020

Meeting Objectives

- Continue project planning
- Begin scoping model

Agenda

- Provide status update on action items from Wednesday's meeting
- Provide update on information/data received to date (supply and demand)
- Scoping Workshop
 - Components of Health Care System (Acute Care, Long-Term Care, Primary Care, Other?)
 - Professions (RNs, LPNs, CCAs, Other?) and specialities/services (e.g. is further granularity within professions required)
 - Locations (i.e., province-wide vs. regional vs. community clusters vs. facility)
 - Example 'what if' scenarios or upcoming healthcare system/policy changes
 - What other uses/questions need to be addressed (public reporting, 'real-time' monitoring)
 - Planning periods/frequency of use (daily, weekly, monthly)
 - Workforce planning approaches in use (care pathways, current planning models)
 - Additional dimensions and assumptions (staff infection rates, availability of staff due to childcare)
- Identification of key stakeholders to engage
- Align on immediate next steps and responsibilities for action items

Reviewed Action Items

Talked with Angela's team to get a sense of the supply side. Have an introduction meeting with Michael Davies team

Scoping Workshop: received some info on the supply side. Will likely need that info in another format that they can mold (excel). Info received so far has been helpful. Demand – are we working on that Michael Davies meeting? Marah will make that connection with Michael Davies.

- Components of Health Care System (Acute Care, Long-Term Care, Primary Care, Other?)

14(1)

14(1)

- Professions (RNs, LPNs, CCAs, Other?) and specialities/services (e.g. is further granularity within professions required)

14(1)

- Locations (i.e., province-wide vs. regional vs. community clusters vs. facility)

14(1)

- Example 'what if' scenarios or upcoming healthcare system/policy changes

14(1)

14(1)

- Planning periods/frequency of use (daily, weekly, monthly)

14(1)

- Workforce planning approaches in use (care pathways, current planning models)

14(1)

- Additional dimensions and assumptions (staff infection rates, availability of staff due to childcare)

14(1)

- Identification of key stakeholders to engage
 - NSHA (Adrian McKenzie) – Angela to contact Adrian about reaching out on that work
 - DHW (Michael Davies)
 - Number of data sets from Angela's shop about collection of data (i.e. annual data) and if is appropriate information.
 - Get as many data sets as possible – talk with Angela's shop (Cindy). Reaching out to Mike Joyce and Edgar for more info.
 - Angela to connect Davis Team with Physician Services Team
 - Jonathan can ask IWK who their contact is and let the group know.
 - CC connect – Scott Logan
- Align on immediate next steps and responsibilities for action items
 - Tuesday Friday Meetings – this group, then another meeting with the bigger group
 - Expectations for larger group, and expectations for smaller group
- Lisa to help coordinate what needs to happen and Mark to schedule.
- Adjourn: 3:33pm

Status update on this work – what has been done and where we’re going.

Any issues or risks. Mark sent out info last week.

A spreadsheet was sent out on Thursday that provided a snapshot of what the key sectors were. Sent it out to make sure it was validated and rate things of importance.

Meetings were had in the past week. Michal Davies team is sending their info tomorrow.

Meeting with Adrian McKenzie from NSHA. That information will help build this model. Going to be important.

Data collection has been around LTC and acute care.

14(1)

Model Development: we don’t want to reinvent the wheel. Leveraging info that has been developed. Could get it from NSHA -14(1)

Michael Davies indicators are part of the IWK and NSHA model.

Life for this model after COVID.

If there is any feedback on the excel let us know.

Biggest gap

Participants: Cindy Cruickshank, Marah Haywood, Mike Davis, Angela Purcell, Shawna Larade, Alex Smith, Jonathan Veale, Mark MacDonald

Angela Purcell: Opening remarks.

Jonathan: going to incorporate this group into the task force.

14(1)

Everyone does introductions.

Jonathan, Cindy, Alex, Marah, Angela, Mark, Shawna (Davis Pier), Mike (Davis Pier)

Jonathan walks through C19 org chart

14(1)

Angela how do we plan in a plan coordinated way for systems to reopen? If we are opening the system, we need to think about what those potential impacts are to other areas. Need to work together as best as possible.

14(1)

14(1)

Create standing agenda based on the two buckets.

14(1)

Two weekly meetings – Tuesday, Thursday – modelling group – include DHW analytics group. Mike Joyce and Edgar to be involved. Jonathan needs to participate in that.

14(1)

Jonathan: We'll have a morning meeting to work through crisis meeting, and a modeling meeting in between, and another maybe around planning tasks.

Marah: Angela, Jonathan and Marah should talk about who should be included in the modeling meeting and have another meeting this week and get that set up and work on an agenda.

14(1)

Another meeting on Friday.

Marah to share existing models with Mike.

Adjourn: 11:05am



Record of Decision
 C19 Task Force – HHR Operational Group
 05/06/20 / 10:00 AM / MS Teams
 Chair: Marah Haywood

Attendees:

Jonathan Veale	Angela Purcell
Cindy Cruickshank	Marah Haywood
Mike Davis	Shawna Larade
Alex Smith	Mark MacDonald

1.0	<p>Roundtable</p> <p>Decision: Create operational tempo – two meetings a week to discuss to discuss the modeling work (include DHW analytics group), and another meeting to do a check-in on tasks, milestones, and developing situations. Action items to follow.</p> <p>Decision: Follow up meeting this Friday to establish workflow. Action items to follow.</p> <p>Action Item: Marah to create a standing agenda based on the modeling meetings, and check-in meetings.</p> <p>Action Item: Jonathan to enlist a project manager to the operational group.</p> <p>Action Item: Angela, Jonathan and Marah to discuss who to invite to the modeling meeting.</p> <p>Action Item: Mark will schedule meetings (including the one this Friday) based on information provided by Marah.</p> <p>Action Item: Marah to provide modeling info to Mike</p>
2.0	<p>Adjourn – 11:05am</p>

Regrets: Cindy

Jonathan will chair this meeting then Lisa will take over. [Saving info on SharePoint Site.](#)

First two action items are complete, third item pending, fourth item is pending, last item was partially completed yesterday but mostly pending.

14(1)

Adjourn at 11:30am



Record of Decision
C19 Task Force – HHR Operational Group
05/07/20 / 11:00 AM / MS Teams
Chair: Jonathan Veale

Attendees:

Lisa Tobin	Angela Purcell
Alex Smith	Marah Haywood
Jill Casey	Mark MacDonald

1.0	<p><i>Review of Action Items from RoD – May 6th, 2020</i></p> <ul style="list-style-type: none"> • Marah to create a standing agenda based on the modeling meetings, and check-in meetings - Complete • Jonathan to enlist a project manager to the operational group - Complete • Angela, Jonathan and Marah to discuss who to invite to the modeling meeting - Pending • Mark will schedule meetings (including the one this Friday) based on information provided by Marah - Pending • Marah to provide modeling info to Mike - Pending
2.0	<p><i>Items from today's meeting</i></p> <div style="border: 1px solid black; height: 150px; margin-top: 10px;"></div> <p>Action Item: Lisa and Mark to connect re: RoD and Agenda</p> <p>Decision: Alex and Angela to look at PPE Allocation Protocol / IPAC Guidance Draft once it becomes available. Action Items to follow.</p> <p>Decision: HHR Operational Materials to be stored on SharePoint. Action Items to follow.</p>
3.0	<p><i>Adjourn – 11:30am</i></p>



Record of Decision

C19 Task Force – HHR Operational Group

05/07/20 / 11:00 AM / MS Teams

Chair: Jonathan Veale

Attendees:

Lisa Tobin

Angela Purcell

Alex Smith

Marah Haywood

Jill Casey

Mark MacDonald

Regrets: Cindy Cruickshank

Prepared by Mark MacDonald

Action Items for Review (Yesterday):

1. Complete – Angela also brought it up with the LTC call as well
2. Complete – Angela had a good call with Mike Davis and others.
3. Pending – looking to see how to link with the whole of government
4. Complete – connecting with Mary-Jo
5. Complete – will be done every day.

Pending Action Items:

1. Pending – will be brought up at today's meeting.
2. Pending – will set up after today's afternoon meeting
3. Complete/Closed – will be ongoing (has approval to do so)
4. Complete – SharePoint shared.

Action Required Today

14(1)

Emerging Issues:

14(1)

Is there a better time for this group?

Adjourn: 11:30am



Record of Decision
C19 Task Force – HHR Operational Group
05/08/20 / 11:00 AM / MS Teams
Chair: Lisa Tobin

Attendees:

Jonathan Veale Angela Purcell
 Alex Smith Jill Casey
 Mark MacDonald

1.0	<p><i>Review of Action Items from RoD – May 7th, 2020</i></p> <p><u>Action Items for Review:</u></p> <ul style="list-style-type: none"> Alex and Angela to send questions to Marah re: staffing inventory. Marah to draft communication request email to NSHA - Complete Angela to connect with Mike Davis today re: introduction to materials - Complete <div style="border: 1px solid black; height: 20px; width: 500px; margin-bottom: 5px;"></div> <ul style="list-style-type: none"> Lisa to connect with Mary-Jo Monk regarding next week's HHR SitRep - Complete Lisa and Mark to connect re: RoD and Agenda - Complete <p><u>Pending Action Items:</u></p> <ul style="list-style-type: none"> Angela, Jonathan and Marah to discuss who to invite to the modeling meeting - Pending Mark will schedule meetings (including the one this Friday) based on information provided by Marah - Pending Marah to provide modeling info to Mike - Complete Mark to create SharePoint site for HHR Group - Complete
2.0	<p><i>Items from today's meeting</i></p> <p>Action Item: Lisa and Mark to explore changing time for call</p> <p>Action Item: Lisa to investigate a system for tracking and prioritizing our actions</p>
3.0	<p><i>Adjourn – 11:30am</i></p>

Regrets: Cindy Cruickshank, Marah Haywood

Prepared by Mark MacDonald

Regrets: Jonathan, Jill

Went over RoD from May 8th.

Started tracking – now on the SharePoint site. Have people look at that. Track actions and list progress.
Lisa to keep filling out.

14(1)

Adjourn: 12:06pm



Record of Decision
C19 Task Force – HHR Operational Group
05/11/20 / 11:30 AM / MS Teams
Chair: Lisa Tobin

Attendees:

Cindy Cruickshank
 Marah Haywood

Angela Purcell
 Mark MacDonald

Alex Smith

1.0	<p><i>Review of Action Items from RoD – May 8th, 2020</i></p> <p><u>Action Items for Review:</u></p> <ul style="list-style-type: none"> • Lisa and Mark to explore changing time for call - Complete • Lisa to investigate a system for tracking and prioritizing our actions Complete • Angela, Jonathan and Marah to discuss who to invite to the modeling meeting - Complete (See Action Item Below re: Modeling Advisory Committee) <p><u>Pending Action Items:</u></p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;">14(1)</div> <ul style="list-style-type: none"> • Mark will schedule meetings (including the one this Friday) based on information provided by Marah - Pending
2.0	<p><i>Items from today's meeting</i></p> <p>Action Item: Angela will set up a meeting with Regulated HPs and Rob Strang to clarify roles re. reengagement approach</p> <p>Action Item: Lisa to clarify with Mike Davis re. invitations to Modelling Advisory committee</p> <p>Action Item: Lisa and Angela to discuss HHR SitRep and issues that cross multiple portfolios</p> <p>Action Item: Angela, Alex, Cindy and Vicki to discuss approach to COVID+ employees / WCB</p> <p>Action Item: Angela's team to do BN to update Minister on deployment centres</p> <p>Action Item: Cindy doing redeployment SBAR from DHW EOC to NSHA EOC</p>
3.0	<p><i>Adjourn – 12:06pm</i></p>

Regrets: Jonathan Veale, Jill Casey

Prepared by Mark MacDonald

Regrets: Marah

Review Action Items:

- Complete – meetings are being set up this week and next week
- Complete – arranged meetings with Davis Pier.
- Complete – Lisa and Angela discussed SitRep, will have it ready for this week.
- Complete – WCB
- Pending – BN to Minister
- Clarity – SBAR and BN is the same thing

Jonathan will send IWK rep. info.

Someone from this group would complete a decision request to Angela's help, and sent to Marah for a briefing with the Minister.

Standing Agenda Item regarding decision making process. Action for this team.

- Complete - Pending Item: Communications to health professionals
- Complete – Pending Item: Mark will schedule meetings

Action Required Today

14(1)

Adjourn: 12:05pm (did not get everything on agenda).



Record of Decision

C19 Task Force – HHR Operational Group

05/12/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Cindy Cruickshank, Angela Purcell, Alex Smith, Jonathan Veale, Mark MacDonald

1.0	<p>Review of Action Items from RoD – May 11th, 2020</p> <p><u>Action Items for Review:</u></p> <div style="border: 1px solid black; padding: 2px;">14(1)</div> <ul style="list-style-type: none"> • Lisa to clarify with Mike Davis re. invitations to Modelling Advisory committee - Complete • Lisa and Angela to discuss HHR SitRep and issues that cross multiple portfolios - Complete • Angela, Alex, Cindy and Vicki to discuss approach to COVID+ employees / WCB - Complete • Angela's team to do BN to update Minister on deployment centres (Vol. Health Corp) <ul style="list-style-type: none"> ○ BN is the SBAR listed in action item below <div style="border: 1px solid black; padding: 2px;">14(1)</div> <p><u>Pending Action Items:</u></p> <ul style="list-style-type: none"> • Cindy to provide communications to professions to ensure consistent msg. - Complete • Mark will schedule meetings - Complete
2.0	<p>Items from today's meeting</p> <p>Action Item: Cindy and Angela to finalize meeting dates with regulated HPs (aside from Dentistry) for next week</p> <p>Action Item: Angela will ensure that Shilo sends HHR SitRep to Lisa</p> <p>Action Item: Lisa will share draft SitRep Summary at Wednesday May 13 HHR Daily meeting for input prior to submitting to Mary-Jo. Standing Item for Wed HHR daily meetings.</p> <p>Action Item: Cindy will finalize BN/SBAR</p> <p>Action Item: Angela will think about whether it makes sense to include Physician Services rep on HHR planning group EOC</p> <p>Action Item: Jonathan and Angela will discuss options around planning</p> <p>Action Item: Jonathan to share NSHA and IWK recovery plans as they become available</p> <p>Action Item: Jonathan will share info for IWK rep for modeling advisory group meeting.</p> <p>Decision: Decision Requests (new / existing) will be added as a Standing Agenda Item</p> <p>Decision: Purpose of the HHR COVID group: contribute to health system planning, identify sequencing of HHR planning tasks to be prioritized. Planning tasks include:</p> <ul style="list-style-type: none"> ○ develop HHR modelling ○ consider how redeployment centres evolve in late stage planning and recovery ○ support incident management and response

Prepared by Mark MacDonald



Record of Decision

CI9 Task Force – HHR Operational Group

05/12/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Cindy Cruickshank, Angela Purcell, Alex Smith, Jonathan Veale, Mark MacDonald

	Decision: Purpose of daily meetings: keep HHR group on track, flag where we need to go
3.0	Adjourn – 12:05pm

Regrets: Marah Haywood, Jill Casey

Prepared by Mark MacDonald

Regrets: None

- Cindy and Angela to finalize meeting dates with regulated HPs (aside from Dentistry) for next week - Complete
- Angela will ensure that Shilo sends HHR SitRep to Lisa – Complete
- Cindy will finalize BN/SBAR - Pending
- Angela will think about whether it makes sense to include Physician Services rep on HHR planning group EOC - Pending
- Jonathan and Angela will discuss options around planning - Complete
- Jonathan to share NSHA and IWK recovery plans as they become available - Pending
- Jonathan will share info for IWK rep for modeling meeting. - Complete

14(1)

Adjourn: 12:03pm



Record of Decision

CI9 Task Force – HHR Operational Group

05/12/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Cindy Cruickshank, Angela Purcell, Alex Smith, Jonathan Veale, Jill Casey, Marah Haywood, Mark MacDonald

1.0	<p><i>Review of Action Items from RoD – May 12th, 2020</i></p> <p><u>Action Items for Review:</u></p> <ul style="list-style-type: none"> • Cindy and Angela to finalize meeting dates with regulated HPs (aside from Dentistry) for next week - Complete • Angela will ensure that Shilo sends HHR SitRep to Lisa – Complete • Angela will think about whether it makes sense to include Physician Services rep on HHR planning group EOC - Pending • Jonathan and Angela will discuss options around planning - Complete • Jonathan to share NSHA and IWK recovery plans as they become available - Pending • Jonathan will share info for IWK rep for modeling meeting. - Complete <p><u>Pending Action Items:</u></p> <ul style="list-style-type: none"> • Cindy doing redeployment BN/SBAR from DHW EOC to NSHA EOC - Pending
2.0	<p><i>Items from today's meeting</i></p> <p>Action Item: Cindy to send formal request to EOC re: Student Placement</p> <p>Action Item: Command SitRep: Angela and Lisa to connect, Lisa to adjust slides</p>
3.0	<p><i>Adjourn – 12:03pm</i></p>

Regrets: None

Prepared by Mark MacDonald

Regrets: Jill Casey

Action Items for Review:

- Cindy to send formal request to EOC re: Student Placement
- Angela and Lisa to connect re: Command StiRep - Complete
- Lisa to adjust slides for Command SitRep - Complete

Pending Action Items:

- Cindy doing redeployment SBAR from DHW EOC to NSHA EOC
- Angela will think about whether it makes sense to include Physician Services rep on HHR planning group EOC - Complete
- Jonathan to share NSHA and IWK recovery plans as they become available – Pending – 14(1)

14(1)

Decision: Physician Services not to be included in meeting unless needed.

Action Required Today

14(1)

Emerging Issues - is there anything in the list we can deal with – how do we resolve them?

Action: logging and tracking issues to move into completing emerging issues.

A few of these items (summer slowdown, health authorities incorporating students, etc.) should be inventoried or might provide parameters to the health authority. Angela and Jonathan to connect before NSHA submits and what's our role.

Adjourn: 12:03



Record of Decision

C19 Task Force – HHR Operational Group

05/14/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Cindy Cruickshank, Angela Purcell, Alex Smith, Jonathan Veale, Jill Casey, Marah Haywood, Mark MacDonald

1.0	<p>Review of Action Items from RoD – May 13th, 2020</p> <p><u>Action Items for Review:</u></p> <ul style="list-style-type: none"> Reengagement planning update – regulated and unregulated HPs (Cindy) - Complete Command SitRep: Angela and Lisa to connect, Lisa to adjust slides - Complete <p><u>Pending Action Items:</u></p> <ul style="list-style-type: none"> Cindy doing redeployment BN/SBAR from DHW EOC to NSHA EOC - Pending Jonathan to share NSHA and IWK recovery plans as they become available - Pending Angela will think about whether it makes sense to include Physician Services rep on HHR planning group EOC - Complete
2.0	<p>Items from today's meeting</p> <p>Action Item: Jonathan and Marah to provide insight on Q&A communication and bring back to this table.</p> <p>Action Item: Alex will reach out to NS Hearing and Speech re. swabbing requirements</p> <p>Action Item: Prioritization of action items, process to move them forward (Lisa and Angela)</p> <p>Action Item: Angela and Jonathan to discuss what forum by which the HHR group is made aware of PH directives and able to provide analysis on impacts to staffing other organization.</p> <p>Action Item: Jonathan and Angela to connect to discuss summer slow down issue.</p> <p>Decision: Physician Services not to be included in this meeting unless needed, Angela will act as conduit for information for now.</p>
3.0	<p>Adjourn – 12:03pm</p>

Regrets: Jill Casey

Prepared by Mark MacDonald

14(1)

Adjourn: 12:05pm



Record of Decision

C19 Task Force – HHR Operational Group

05/20/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Cindy Cruickshank, Angela Purcell, Alex Smith, Jonathan Veale, Jill Casey, Marah Haywood, Mark MacDonald

1.0	<p><i>Review of Action Items from RoD – May 14th, 2020</i></p> <p><u>Action Items for Review:</u></p> <div data-bbox="378 611 1414 888" style="border: 1px solid black; height: 132px; margin: 5px 0;"> 14(1) </div> <ul style="list-style-type: none"> • Jonathan and Angela to connect to discuss summer slow down issue – Closed <ul style="list-style-type: none"> ○ (Jonathan to provide updates as they come forward) <p><u>Pending Action Items:</u></p> <ul style="list-style-type: none"> • Cindy doing redeployment BN/SBAR from DHW EOC to NSHA EOC - Pending • Jonathan to share NSHA and IWK recovery plans as they become available Pending • Non-NSHA Occupational Health and Safety Line, options for service (update) Pending
2.0	<p><i>Items from today's meeting</i></p> <p>Action Item: Angela to contact Dr. Strang to get clarity on direction for non-clinical staff (e.g. cleaners)</p> <p>Action Item: Key messages in the letter about 14-day isolation period will be shared with VON and other lending organizations (Alex)</p> <p>Action Item: Jill (and Michael Davies) will reach out to Davis Pier to attend meeting with Adrian (NSHA)</p> <p>Decision: HHR core team meetings will be reduced to 2x per week</p>
3.0	<p><i>Adjourn – 12:05pm</i></p>

Regrets: Jonathan Veale

Action Items for Review:

- Action Item: Angela to contact Dr. Strang to get clarity on guidance for non-clinical staff
 - **Complete** – done the same day action item was issued.
- Action Item: Key messages in the letter about 14-day isolation period will be shared with VON and other lending organizations (Alex)
 - **Complete** – done the same day action item was issued.
- Action Item: Jill (and Michael Davies) will reach out to Davis Pier to attend meeting with Adrian
 - **Complete** – Mike Davis already met with Adrian 20(1). Matt Murphy was brought forward as our NSHA modelling rep. Jill talked with him about the model.

14(1)

Pending Action Items:

14(1)

- **Complete**
- Prioritization of action items, process to move them forward (Lisa and Angela) (Workshop Dependant)
- Angela and Jonathan to discuss what forum by which the HHR group is made aware of PH directives and able to provide analysis on impacts to staffing other organization (Workshop Dependant)

Action Required Today

- Workforce outcome for HSRP strategy map

- Lisa to send people an email regarding her response to the workforce related outcome goal outlined in the HSRP strategy map for feedback.
- Update on NSHA transition plan approval – update
- Debrief from Planning and Strategic Risk Analysis workshop
 - Feedback – Good feedback, follow up workshop next week.
- Upcoming SitRep – issues to flag
 - Things seem to be moving quickly with reopening. Issues around day surgeries, etc.

14(1)

- Review of any new or existing Decision Requests

Emerging Issues

- None

FYIs

- Strang's meetings with HP – will do a webinar with community-based HPs

14(1)

Adjourn: 11:57am



Record of Decision

C19 Task Force – HHR Operational Group

05/22/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Cindy Cruickshank, Angela Purcell, Alex Smith, Jill Casey, Marah Haywood, Mark MacDonald

1.0	<p><i>Review of Action Items from RoD – May 20th, 2020</i></p> <p><u>Action Items for Review:</u></p> <ul style="list-style-type: none"> Angela to contact Dr. Strang to get clarity on direction for non-clinical staff - Complete Key messages in the letter about 14-day isolation period will be shared with VON and other lending organizations (Alex) - Complete Jill (and Michael Davies) will reach out to Davis Pier to attend meeting with Adrian (NSHA) – Complete Jonathan and Marah to provide insight on Q&A communication and bring back to this table – Complete <p><u>Pending Action Items:</u></p> <ul style="list-style-type: none"> Cindy doing redeployment BN/SBAR from DHW EOC to NSHA EOC - Pending Jonathan to share NSHA and IWK recovery plans as they become available - Pending Alex will reach out to NS Hearing and Speech re. swabbing requirements - Complete
2.0	<p><i>Items from today's meeting</i></p> <ul style="list-style-type: none"> Explore opportunity to use NSHA/IWK/DHW joint modelling group as HHR modelling advisory group at Tuesday meeting with Davis Pier (Jill, Angela) Redeployment decision request will be submitted EOD today, early Monday (Cindy, Angela) Lisa to send email to Cindy, Alex, Angela re. HHR outcome for HSRP Strategy Map - Complete
3.0	<i>FYIs</i>
4.0	<i>Adjourn – 11:57am</i>

Regrets: Jonathan Veale

Regrets: Cindy

Action Items for Review:

14(1)

- Redeployment decision request will be submitted EOD today, early Monday (Cindy, Angela)
 - Complete

Pending Action Items:

- Jonathan to share NSHA and IWK recovery plans as they become available
 - Complete - We have a good draft and is being brought to our joint exec tomorrow. Waiting on feedback.

Action Required Today

- Review Issue Log
 - Tracking issues – need to check if some of them are resolved.

14(1)

- SitRep due today, review process
 - The strategic opportunity is to provide it with the bi-weekly sitreps.
 - Cindy submitted the DR for the deployment centre – other than that there is not update.

Adjourn: 12:02pm



Record of Decision

C19 Task Force – HHR Operational Group

05/26/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Jonathan Veale, Angela Purcell, Alex Smith, Jill Casey, Marah Haywood, Mark MacDonald

1.0	<p>Action Items for Review:</p> <p><u>Action Items for Review:</u></p> <div>14(1)</div> <ul style="list-style-type: none"> Redeployment DR will be submitted EOD today, or Monday (Cindy, Angela) - Complete <p><u>Pending Action Items:</u></p> <ul style="list-style-type: none"> Cindy doing redeployment BN/SBAR from DHW EOC to NSHA EOC - Complete** Jonathan to share NSHA and IWK recovery plans as they become available – Pending/Ongoing
2.0	<p>Items from today's meeting</p> <div>14(1)</div> <ul style="list-style-type: none"> Decision: Monitor inclusion of steps to support temporary expansion of workforce (including open call staff and other staff) in reopening plan (ongoing)
	FYIs
3.0	Adjourn – 12:02pm

Regrets: Cindy Cruickshank

Prepared by Mark MacDonald

Regrets: Jonathan Veale

14(1)

Pulling Meetings from everyone's calendar.



Record of Decision

C19 Task Force – HHR Operational Group

05/28/20 / 11:30 AM / MS Teams

Chair: Lisa Tobin

Attendees: Cindy Cruickshank, Angela Purcell, Alex Smith, Jill Casey, Marah Haywood, Mark MacDonald

<i>This is the last HHR Operational Group Meeting*</i>	
1.0	<p>Action Items for Review:</p> <p><u>Action Items for Review:</u></p> <div>14(1)</div> <ul style="list-style-type: none"> Alex and Angela will discuss adding direction on movement of acute care staff across sites on SitRep - Complete Angela, Cindy and Alex to discuss redeployment centre with Colin/NSHA and possible revision to DR – Complete <ul style="list-style-type: none"> The redeployment centre is captured in the NSHA's reopening plan and Alex is reviewing a one-pager from the NSHA. Health Workforce team will continue to monitor as part of their ongoing work. <div>14(1)</div> <p><u>Pending Action Items:</u></p> <div>14(1)</div> <p><u>Outstanding tasks for HHR group to address as part of their ongoing work:</u></p> <div>14(1)</div>
2.0	<p>Items from today's meeting</p> <p>* Decision: The HHR Daily operational group will cease to meet as the pandemic moves into the recovery phase and HHR COVID-19 related planning will become part of the ongoing work of the Health Workforce team.</p> <p>Action Item: Lisa to cancel appointments.</p>
	<p>FYIs</p> <ul style="list-style-type: none"> Protocol/guidance re: CPR/care of LTC c19+ patients without N95
3.0	Adjourn – 11:52am

Regrets: Jonathan Veale

Prepared by Mark MacDonald

COVID 19 | Meeting Notes

Subject: C19 Task Force Connect
When: March 25, 2020 11:00 AM-12:00 PM
Where: Skype / 16th Floor Boardroom
Participants: Casey, Jill M; Haywood, Marah D; Nikoloyuk, Jordan; Chouinard, Vanessa; Monk, Mary-Jo; MacDonell, Hillary; MacDonald, Mark Ronald; Varalli, Vanessa

Meeting Objectives

- Sitreps – use and format
- SBARs – morphing to DR
- Action Log – requires a feedback loop (e.g., additional actions)
- Email – triage, response
- Risk register

Role Updates

- Marah – she will be taking over the C19 email
- We have doubled the number of people involved – Marah, Kim, Jordon, Vanessa

Review of Process & Procedures

Topic	Discussion	Decisions/Action Items
SBARs	14(1)	SBAR will morph to Decision Request, approval pending SBARs underway will be accepted Jordan will monitor C19 email for SBARs arriving Marah and Jordan will discuss prioritization/decisions required
Sitreps		Vanessa C is responsible The template has been updated, approval pending

COVID 19 | Meeting Notes

Action logs & Decision logs	14(1)	Meetings with this group will occur - M, W, F at end of day Jill will review action log and provide updates on what has been resolved
C19 Email		Marah is responsible Urgent emails will be sent by Marah to Jonathan & Jill Current messaging about C19 email should be: 1) copy other people, 2) cannot assume immediate response, we are getting up to speed
Feedback loop		Internally, RODs will be sent back to people who submitted them For the NSHA, send to NSHA email address and copy program area

14(1)



Record of Decision

CI9 Task Force – Info Management Connect
 March 30, 2020 /4:00 - 5:00 PM / Brd-I6 (Skype Meeting)
 Chair: Jill Casey

Attendees:

Marah D Haywood
 Vanessa Varalli
 Mary Jo Monk
 Hillary MacDonell
 Jordan Nikoloyuk
 Vanessa Chouinard
 Mark Ronald MacDonald
 Tabassum Ahmed

Regrets:

Jonathan Veale

1.0 **Agenda Item – Document Handling**

Decision – File sharing and document handling will be done in a [14(1); 15(1)(k)]
 [14(1); 15(1)(k)]

Decision - Restricted access would be to applicable to documents and drafts that are not for wide distribution.

Decision – All files, except Action Log will be moved to [14(1); 15(1)(k)] Will be actioned at a later date.

Decision - Folder structuring on SharePoint site would be:

- SitRep
- SBARs Decision Requests
- Minister daily Agenda (Final version would be pdf)
- To Be Confirmed Record of Decision
- Templates
- Command SitRep
- Operational Approach

Will have the connect on this again next meeting.

Decision: for completed files upload to [14(1); 15(1)(k)]

Action - **Team** to provide names by next meeting of who needs access and the type of permission required for them to access. Information would be given to Riea.



Record of Decision

CI9 Task Force – Info Management Connect
March 30, 2020 /4:00 - 5:00 PM / Brd-I6 (Skype Meeting)
Chair: Jill Casey

2.0	<i>Adjourn – Meeting adjourned at 4:40pm. Next meetign on April 1, 2020 at 4pm.</i>
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DRAFT



Record of Decision

C19 Task Force – Info Management Connect
 April 1, 2020 /4:00 -5:00 AM / Brd-16 / Skype Meeting
 Chair: Jill Casey

Attendees:

Marah D Haywood
 Vanessa Varalli
 Mary Jo Monk
 Hillary MacDonell
 Jordan Nikoloyuk

Vanessa Chouinard
 Mark MacDonald
 Jonathan Veale
 Tabassum Ahmed

Regrets:

Cynthia Ryan

	<p><i>Restricted SharePoint</i></p> <p>Decision: Looked at and finalized current SharePoint and folder structure.</p> <div data-bbox="337 999 1393 1157" style="border: 1px solid black; padding: 5px;"> <p>14(1); 15(1)(k)</p> </div> <p>Decision: Core C19 Task Force team to have access/permission to all folders.</p> <p>Action: Mark to clean up folders in current SharePoint site.</p> <div data-bbox="337 1308 1401 1392" style="border: 1px solid black; padding: 5px;"> <p>14(1); 15(1)(k)</p> </div> <p>Action: Rhea to set up high level folder organisation on the site</p>
	<p>Adjourn – Meeting adjourned at 4:40pm. Next meeting on April 3, 2020 at 4pm.</p>



Record of Decision

C19 Task Force – Info Management Connect
 April 3, 2020 / 4:00 - 4:40 PM / Brd-16 (Skype Meeting)
 Chair: Jill Casey

Attendees:

Marah D Haywood
 Vanessa Varalli
 Mary Jo Monk
 Riea Tsurumi
 Mark MacDonald

Jordan Nikoloyuk
 Vanessa Chouinard
 Cynthia Ryan
 Tabassum Ahmed

Regrets:

Hillary MacDonell
 Jonathan Veale

	<p>SharePoint Site</p> <p>Action: Marah would review and screen emails in the C19 Mailbox that would need to be moved to the SharePoint site and let Mark know so he can help assist with the move.</p> <div data-bbox="339 993 1414 1108" style="border: 1px solid black; padding: 5px;"> <p>14(1); 15(1)(k)</p> </div> <p>Decision: Mark will facilitate requests for sharing the new SharePoint with other members and could assist in the migration of files.</p> <p>Decision: Team wished to cut down on frequency of Info Management Team meeting and recommended it would be once a week only on Fridays on a go forward.</p>
	<p>Adjourn – Meeting adjourned at 4:40pm. Next meeting on April 10, 2020 at 4pm.</p>



Record of Decision

CI9 Task Force – CI9 Leadership Meeting

04/01/20 / 9:30 AM / DHW 16 Floor Boardroom & Skype

Chair: Jill Casey

1.0	<p>Day Ahead</p> <p>Decision: Give Exec access to SitReps (i.e. SharePoint) and invited them to listen to Health Systems Call</p> <p>Decision: Timing on meetings tomorrow (Command SitRep, NSHA Call)</p> <p>Action: Mark to re-send invites to Exec.</p> <p>Action: Mary-Jo to resend e-mail regarding group's input on Command SitRep</p> <p>Action: Group to provide input to Command SitRep (via Mary-Jo's email)</p>
2.0	<p>Review Key Documents</p> <p>N/A</p>
3.0	<p>Roundtable</p> <p>Action: Kerry MacLean to ask Denise MacDonald-Billard to join LAC Call</p>
4.0	<p>Other Business</p> <p>Decision: PPE Decision Framework will be decided at the Logistics Meeting table</p> <p>Action: Cynthia to take Vanessa's info to NSHA</p>
5.0	<p>Adjourn – 9:56 pm</p>

Regrets: Jonathan Veale, Dan Harrison



Record of Decision
 C19 Task Force – C19 Leadership Meeting
 04/02/20 / 9:30 AM / Skype
 Chair: Mary-Jo Monk

1.0	<i>Day Ahead</i> Decision: Action:
2.0	<i>Review Key Documents</i> Decision: Action:
3.0	<i>Roundtable</i> Decision: Action: Follow up with Barry Burke regarding Comeau
4.0	<i>Other Business</i> Decision: Action:
5.0	Adjourn –

Regrets: Jonathan Veale, Jill Casey, Craig Beaton, Vanessa Chouinard, Marah Haywood (Minister's Daily)



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/03/20 / 9:30 AM / Skype
Chair: Jill Casey

1.0	Day Ahead Decision: Briefing with the Minister regarding guidance on PPE distribution for small/urgent orders to be had next week.
2.0	Review Key Documents N/A
3.0	Roundtable Action: Vanessa C to take part in mini briefing today <div>14(1)</div>
4.0	Other Business N/A
5.0	Adjourn – 10:00am

Regrets: Dan Harrison



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/06/20 / 1:00 PM / Skype
Chair: Jonathan Veale

1.0	Day Ahead N/A
2.0	Review Key Documents N/A
3.0	Roundtable Decision: Working Files and weekly documents to be stored on SharePoint <div>14(1); 15(1)(k)</div>
4.0	Other Business N/A
5.0	Adjourn – 1:30pm

Regrets: Marah Haywood, Craig Beaton



Record of Decision

CI9 Task Force – CI9 Leadership Meeting

04/07/20 / 9:30 AM / Skype, DHW 16th Floor Boardroom

Chair: Jill Casey

1.0	<p>Day Ahead</p> <p>Action: Group needs to decide if the meetings should be reduced.</p> <p>Action: Marah to ask Craig or Jeannine about the process for amendments (RRs or Decision Requests).</p> <p>Decision: Short term PPE request – until we have a broader framework, the Minister is okay with not approving every request (everyday).</p> <p>Decision: Concerns regarding single ventilator request (Canadian Forces) decided that the process should stay the same unless directed otherwise.</p>
2.0	<p>Review Key Documents</p> <p>N/A</p>
3.0	<p>Roundtable</p> <p>Action: Kerry will bring the question regarding who handles outside procurements (i.e. Fred Crooks' group) to the LAC meeting.</p> <p>Decision: Information regarding Migrant Workers to be addressed in Denise's SitRep.</p>
4.0	<p>Other Business</p> <p>N/A</p>
5.0	<p>Adjourn – 10:00am</p>

Regrets: Jonathan Veale, Kim Barro, Craig Beaton, Vanessa Chouinard

* Exec Meeting held at the same time



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/08/20 / 9:30 AM / Skype
Chair: Jonathan Veale

1.0	Day Ahead N/A
2.0	Review Key Documents N/A
3.0	Roundtable Action: Jonathan to touch base with Vanessa regarding moving Minister SitRep meeting. Action: Jonathan to find out more about Sterilization Pilot program. Action: Mark to circulate new Continuing Care email to group.
4.0	Other Business N/A
5.0	Adjourn – 9:48am

Regrets: Jill Casey, Marah Haywood



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/09/20 / 9:30 AM / Skype
Chair: Jonathan Veale

1.0	<i>Day Ahead</i> Decision: Give CC EOC Group access to SharePoint Sites. Decision: Friday and Monday are staff Holidays.
2.0	<i>Review Key Documents</i> N/A
3.0	<i>Roundtable</i> Action: Mary-Jo to follow up on the progress of the Pandemic Plan. Action: Kerry to contact Kim offline regarding Fred Crooks' call.
4.0	<i>Other Business</i> N/A
5.0	<i>Adjourn – 9:55am</i>

Regrets: Jill Casey



Record of Decision
C19 Task Force – C19 Leadership Meeting
04/14/20 / 9:30 AM / Skype
Chair: Jill Casey

1.0	Day Ahead Decision: Kim Silver will now participate in the Leadership Meetings.
2.0	Review Key Documents N/A
3.0	Roundtable Action: Jill and Kerry to have follow up conversation regarding Crooks/Deloitt Slide Deck. Action: Cynthia, Kerry, Marah, and Jonathan to connect about NSHA's urgent mask request.
4.0	Other Business N/A
5.0	Adjourn – 9:58am

Regrets: (Attending Exec) Jonathan Veale, Vanessa Chouinard, Craig Beaton, Kim Barro, Dan Harrison



Record of Decision
 CI9 Task Force – CI9 Leadership Meeting
 04/15/20 / 9:30 AM / Skype
 Chair: Jonathan Veale

1.0	Day Ahead N/A
2.0	Review Key Documents N/A
3.0	Roundtable Action: Jonathan and Vanessa are going to connect with NSHA/IWK re: LTC roles Action: Vanessa to set up meeting with NSHA around Testing Approach Action: Denise to send protocol to Jonathan (PHC PPE) Decision: Start integrating CC EOC with SitRep process
4.0	Other Business N/A
5.0	Adjourn – 10:07am

Regrets: Dan Harrison, Kim Silver



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/16/20 / 9:30 AM / Skype
Chair: Jonathan Veale

1.0	Day Ahead N/A
2.0	Review Key Documents N/A
3.0	Roundtable Action: Jill and Marah to connect today regarding Process Review Action: Jonathan will follow up with NSHA regarding respirators <div style="border: 1px solid black; height: 50px; width: 100%;"></div> Decision: Eric Hemphill has joined the Opps Group to help with SitReps
<i>Left meeting to set up Health Systems Call</i>	
4.0	Other Business N/A
5.0	Adjourn – 10:01am

Regrets: Dan Harrison



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/17/20 / 9:30 AM / Skype
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents N/A
3.0	Roundtable <div style="border: 1px solid black; height: 100px; width: 100%;"></div> <p>14(1)</p> <p>Decision: Notification Process to the Minister will be treated ad hoc</p> <p>Decision: Cancel Information Connect Meetings</p>
4.0	Other Business N/A
5.0	Adjourn – 10:12am

Regrets: Jonathan Veale, Dan Harrison



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/20/20 / 9:30 AM / Skype
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents N/A
3.0	Roundtable Action: Mark to set up meeting to discuss NSHA's Decision Framework <div>14(1)</div>
4.0	Other Business N/A
5.0	Adjourn – 10:12am

Regrets: Dan Harrison, Cynthia Ryan



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/21/20 / 9:30 AM / Skype
Chair: Jill Casey

1.0	Day Ahead Action Item: Jill to send outstanding requests to Kim S or Marah
2.0	Review Key Documents Decision: April 20 th RoD Action Items - Completed
3.0	Roundtable <div style="border: 1px solid black; padding: 5px;"> 14(1); 15(1)(k) </div>
4.0	Other Business N/A
5.0	Adjourn – 10:00am

Regrets: (Exec Meeting) Jonathan Veale, Craig Beaton, Kim Barro, Vanessa Chouinard, Dan Harrison



Record of Decision
C19 Task Force – C19 Leadership Meeting
04/22/20 / 9:30 AM / Skype
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents Decision: April 21 st RoD Action Items - Completed
3.0	Roundtable Action: Marah to connect with Kim S to cross-reference and consolidate NSHA activity log <div style="border: 1px solid black; height: 80px; width: 100%;"></div> <p>14(1)</p> Decision: Workshop to be set up for Advanced Analytics and C19 Task Force. Actions TBD Decision: Lessons Learned Assessment Project will commence in May. Actions TBD
4.0	Other Business N/A
5.0	Adjourn – 9:58am

Regrets: Kim Silver, Cynthia Ryan, Dan Harrison



Record of Decision
 C19 Task Force – C19 Leadership Meeting
 04/23/20 / 9:30 AM / Skype
 Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents Decision: April 22 nd RoD Action Items – <i>Not Completed due to Health Systems Call</i>
3.0	Roundtable Action: Marah to send to Jonathan and Jill the list of NSHA's outstanding items Action: Kim S and Cynthia to connect regarding PPE for non-COVID cases Action: Jill, Jonathan, and Mary-Jo to connect regarding Communications.
4.0	Other Business N/A
5.0	Adjourn – 9:58am

Regrets: Craig Beaton, Dan Harrison



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/24/20 / 9:30 AM / Skype
Chair: Mary-Jo Monk

1.0	Day Ahead N/A
2.0	Review Key Documents Decision: April 23 rd RoD Action Items: <ul style="list-style-type: none"> • Marah to send to Jonathan and Jill the list of NSHA's outstanding items - Complete • Kim S and Cynthia to connect regarding PPE for non-COVID cases - Complete <div style="border: 1px solid black; padding: 2px;">14(1)</div>
3.0	Roundtable <div style="border: 1px solid black; padding: 2px;">14(1)</div>
4.0	Other Business N/A
5.0	Adjourn – 10:13am

Regrets: Jonathan Veale, Dan Harrison, Denise MacDonald-Billard, Kim Silver



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/27/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents Decision: April 24 th RoD Action Items: <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">14(1)</div> <ul style="list-style-type: none"> • Jill, Jonathan, and Mary-Jo to connect regarding Communications. – Complete <ul style="list-style-type: none"> ○ Follow up – see action item below • Jim to forward All Hazards Plan to the group Complete • Vanessa to send Mary-Jo the IWK risk assessment plan for context. • Marah will connect with Kim S regarding outstanding requests. Complete • Mark to send out link to Epi Summary to the group. - Complete
3.0	Roundtable <div style="border: 1px solid black; padding: 5px; min-height: 100px;">14(1)</div>
4.0	Other Business N/A
5.0	Adjourn – 10:05am

Regrets: Dan Harrison



Record of Decision
C19 Task Force – C19 Leadership Meeting
04/27/20 / 9:30 AM / MS Teams
Chair: Jill Casey

DRAFT



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
04/28/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents Decision: April 27 th RoD Action Items: <div style="border: 1px solid black; height: 150px; width: 100%; margin-bottom: 10px;">14(1)</div> <ul style="list-style-type: none"> • Craig to schedule Fred Crooks meeting and keep group in the loop – Complete • Jonathan to follow up with Dan re: Communications rep – Complete <ul style="list-style-type: none"> ○ Dan is at today's meeting.
	Roundtable <div style="border: 1px solid black; height: 150px; width: 100%;">14(1)</div>
3.0	Other Business N/A
4.0	Adjourn – 9:57am

Regrets: Kim Barro, Craig Beaton, Vanessa Chouinard, Jonathan Veale (exec), Jim MacDougall



Record of Decision
C19 Task Force – C19 Leadership Meeting
04/29/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents Decision: April 27 th RoD Action Items – Not Reviewed – Pending/Complete Items: <div style="border: 1px solid black; height: 60px; width: 100%; margin-bottom: 10px;">14(1)</div> <ul style="list-style-type: none"> • Kerry to connect with Kim B re: Postal Code Testing - Complete • Dan to share New Brunswick's recovery strategy. Complete • Jill to bring up frequency of meeting at tomorrow's meeting (April 29th) Complete
	Roundtable Decision: C19 Leadership Meeting will now be three times a week: Mon, Wed, and Fri. Action: Kim B to bring forward Public Health Rep for Workshop <div style="border: 1px solid black; height: 50px; width: 100%;">14(1)</div>
3.0	Other Business N/A
4.0	Adjourn – 10:09am

Regrets: Kim Silver



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/01/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents Decision: April 29 th RoD Action Items – Pending/Complete Items: <div style="border: 1px solid black; padding: 2px;">14(1)</div> <ul style="list-style-type: none"> • Marah to loop back with Angie re: Kathleen Coleman's Briefing Note – Complete <div style="border: 1px solid black; padding: 2px;">15(1)(k)</div> <ul style="list-style-type: none"> • Craig to connect with Jonathan regarding Control Tower – Complete
	Roundtable <div style="border: 1px solid black; padding: 2px;">14(1)</div>
3.0	Other Business N/A
4.0	Adjourn – 10:01am

Regrets: Craig Beaton



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/04/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents May 1st RoD Action Items – Pending/Complete Items (not reviewed): <div style="border: 1px solid black; height: 100px; width: 600px; margin: 5px 0;">14(1)</div>
	Roundtable Decision: Being proactive in standing up strategy for answering questions around lifting restrictions from the non-hospital health sectors. Once high-level framework document is released and reviewed, the team will look to that for guidance to answer questions. <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="border: 1px solid black; width: 100px; height: 20px;">14(1)</div> <div style="border: 1px solid black; width: 100px; height: 20px;">14(1)</div> </div>
3.0	Other Business N/A
4.0	Adjourn – 9:57am

Regrets: Kim Silver



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/06/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents May 4 th RoD Action Items – Pending/Complete Items (not reviewed): <div style="border: 1px solid black; padding: 2px;">14(1)</div> <ul style="list-style-type: none"> • Jim to follow up re: questions and concerns around temp. morgues - Complete • Kim B to bring forward Public Health Rep for Workshop - Complete <div style="border: 1px solid black; padding: 2px;">14(1)</div>
	Roundtable <div style="border: 1px solid black; padding: 2px;">14(1)</div>
3.0	Other Business N/A
4.0	Adjourn – 10:19am

Regrets: Kim Silver



Record of Decision
C19 Task Force – C19 Leadership Meeting
05/08/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents May 6 th RoD Action Items – Pending/Complete Items: <ul style="list-style-type: none"> • Kim B and Mary-Jo will formalize their connect with Public Health – Complete • Jill - request to be made via C19 email to the NSHA EOC – Complete • Kerry to have a conversation with Jim on vaccine supplies - Complete • Mark to schedule Ruby an interview with Rayna and Jen - Complete • Mary-Jo will send Jonathan the risk register - Complete
	Roundtable <div style="border: 1px solid black; height: 150px; width: 100%;"></div> <p>14(1)</p> <p>Decision: Lisa Tobin (HHR) will be invited to this meeting.</p>
3.0	Other Business N/A
4.0	Adjourn – 10:03am

Regrets: None



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/11/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	<p>Day Ahead</p> <p>N/A</p>
2.0	<p>Review Key Documents</p> <p>May 8th RoD Action Items – Pending/Complete Items:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;">14(1)</div> <ul style="list-style-type: none"> • Kim B to send Jennifer Church’s queue document to C19 email - Complete • Leads to look at NSHA Action Log for outstanding items - Complete • Jill to share the IWK’s Lessons Learned research as it becomes available - Closed • Kerry and Dan to connect regarding the Shopify program for PPE – Complete
	<p>Roundtable</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;">14(1)</div> <p>Decision: Andy Boutilier to join meetings in Jim’s stead.</p>
3.0	<p>Other Business</p> <p>N/A</p>
4.0	<p>Adjourn – 10:04am</p>

Regrets: Kim Barro



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/13/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents May 11 th RoD Action Items – Pending/Complete Items: <ul style="list-style-type: none"> • Leads to send their feedback on the Risk Register to Mary-Jo - Complete • Jill to reach out to Colin (NSHA) and Doug Sinclair (IWK) regarding Indicator tables once Jim sends him the details - Complete • Jonathan and Kim S to connect re: drafting email to NSHA EOC - Complete • Mary-Jo and Lisa to connect re: Command SitRep – Complete <div style="border: 1px solid black; height: 40px; width: 100%; margin-top: 5px;">14(1)</div>
	Roundtable <div style="border: 1px solid black; height: 120px; width: 100%; margin-top: 5px;">14(1)</div> <p>Decision: Minister’s Briefings are now three times a week (Tuesday, Wednesday, Friday)</p>
3.0	Other Business N/A
4.0	Adjourn – 10:02am

Regrets: Jim MacDougall, Andy Boutilier



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/15/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	<i>Day Ahead</i> N/A
2.0	<i>Review Key Documents</i> May 11 th RoD Action Items – Pending/Complete Items (Not reviewed): <div style="border: 1px solid black; height: 150px; width: 100%; margin-top: 5px;">14(1)</div>
	<i>Roundtable</i> <div style="border: 1px solid black; height: 30px; width: 100%; margin-top: 5px;">14(1)</div> <p>Decision: SitRep meetings (Command, Due Dates, Weekly) to be bi-weekly</p>
3.0	<i>Other Business</i> N/A
4.0	<i>Adjourn – 10:12am</i>

Regrets: Jim MacDougall, Andy Boutilier, Cynthia Ryan, Marah Haywood, Denise MacDonald-Billard



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/20/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents May 15 th RoD Action Items – Pending/Complete Items (Not reviewed): <ul style="list-style-type: none"> • Jim to start the process of crating tables/groups re: Indicators. Will require help from the group to help set up meetings (who should be involved, etc.) once Gaynor approves the draft. More Action Items to follow – Complete • Marah to forward email from Kathleen to Dan and Angela re: Dentists - Complete • Marah and Kim S to connect re: NSHA's turnaround on decisions and how that may affect the schedule of the Minister's Briefing – Complete • Kerry to connect with Kim B re: First Nations and Shopify – Complete <div style="border: 1px solid black; height: 60px; margin-top: 5px;">14(1)</div>
	Roundtable <div style="border: 1px solid black; height: 90px; margin-top: 5px;">14(1)</div>
3.0	Other Business N/A
4.0	Adjourn – 10:05am

Regrets: Kim Barro, Craig Beaton, Andy Boutilier, Vanessa Chouinard, Jonathan Veale



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/22/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents May 20 th RoD Action Items – Pending/Complete Items (Not reviewed): <ul style="list-style-type: none"> • Kerry to send group decision request / next steps from PPE Assessment Panel - Complete • Kerry to connect with Jill re: dentist email and to discuss connecting with NSHA to coordinate the response – Complete • Mary-Jo would like the leads to look at and review the Risk Register so that it can be updated – Complete <div style="border: 1px solid black; height: 40px; width: 100%; margin-top: 5px;">14(1)</div>
	Roundtable <div style="border: 1px solid black; height: 20px; width: 100%; margin-bottom: 5px;">14(1)</div> Decision: A recurring Risk Register review to be created. Action Items to follow.
3.0	Other Business N/A
4.0	Adjourn – 10:07am

Regrets: Andy Boutilier, Kim Silver



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
05/25/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead N/A
2.0	Review Key Documents May 22 nd RoD Action Items – Pending/Complete Items (Not reviewed): <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">14(1)</div> <ul style="list-style-type: none"> • Kerry to connect with Jonathan offline about the CPR piece. - Complete
	Roundtable <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">14(1)</div> <p>Action Item: Mark to cancel Friday's Meeting (May 29th) as it interferes with Minister's Briefing.</p>
3.0	Other Business N/A
4.0	Adjourn – 9:49am

Regrets: Andy Boutilier, Cynthia Ryan



Record of Decision
CI9 Task Force – CI9 Leadership Meeting
06/03/20 / 9:30 AM / MS Teams
Chair: Jill Casey

1.0	Day Ahead Decision: Meeting will now be once a week every Wednesday
2.0	Review Key Documents May 25 nd RoD Action Items – Pending/Complete Items (Not reviewed): <div style="border: 1px solid black; height: 40px; width: 600px; margin-bottom: 10px;"></div> <div style="border: 1px solid black; height: 40px; width: 600px;"></div> <ul style="list-style-type: none"> Leads to close loop on Risk Register with Vanessa Varalli Complete Mark to cancel Friday's Meeting (May 29th) as it interferes with Minister's Briefing. Complete
	Roundtable <div style="border: 1px solid black; height: 60px; width: 600px;"></div>
3.0	Other Business N/A
4.0	Adjourn – 10:06am

Regrets: Cynthia Ryan

March 26th

(Print Agenda for Jonathan)

Access to PPE, Logistics, and Supply

Supporting Kerry

Help on various issues

Description	Action
14(1)	
	<p>Action Item: Cynthia to help with the process to determine guidelines to help HSEM.</p> <p>Action Item: Jill to look at Ruby's notes.</p>

14(1)	
	Action Item: Jill will follow up with Michael regarding who he needs to contact regarding info for the model.

14(1)	
	<p>Action Item (Mark): possible daily skype check ins, pick a time slot and ask those involved.</p> <p>Action Item: Folder for documents that everyone at this meeting needs access too.</p>
	<p>Action Item: Andy to look at the comments.</p>

C19 Taskforce | Meeting Notes

Logistics and Supply Group

When: March 27, 2020, 11:15 AM-12:00 PM

Where: Skype Meeting; RM-HLFX-BarringtonTower-DHW-16FL-Brd-16

Chair: Kerry MacLean

Situation

14(1)

14(1)



Record of Decision

C19 Task Force – DHW Logistics and Supply Group
 March 30, 2020 / 11:15 -12:00 AM / Brd-16 (Skype Meeting)
 Chair: Cynthia Ryan

Attendees:

Andy P Boutilier Larry MacMaster
 Vanessa Varalli Ruby M Knowles
 Cory Schlievert Vanessa Chouinard
 Michael Davies Christine Grimm
 Jill M Casey Jonathan Veale
 Cynthia Ryan Kimberlee Barro
 Mark MacDonald Tabassum Ahmed

Regrets:

Kerry MacLean
 Denise MacDonald-Billard

1.0	<p>Situation</p> <p>Decision: we now follow Deputy General of Affairs Fred Cox, will have more details in next 24 hours.</p>
2.0	<p>Roundtable</p> <p>14(1)</p> <p>Decision - Effective immediately Kerry MacLean will be taking over the chair position with Nova Scotia LAC Community</p> <p>14(1)</p> <p>Decision - Cory Schlievert was introduced as a new member who will help figure out and enable these information flow processes.</p> <p>14(1)</p>
3.0	<p>Access to shared Documents</p> <p>Decision: Mark would be coming up with a plan this afternoon on the process to streamline the documents 14(1); 15(1)(k)</p>
4.0	<p>Adjourn – 12pm</p>



Record of Decision

CI9 Task Force – DHW Logistics and Supply Group
March 31, 2020 / 11:15AM -12:00 PM / Brd-16 (Skype Meeting)

Chair: Kerry McLean

Attendees:

Andy P Boutilier
Vanessa Varalli
Cory Schlievert
Michael Davies
Jill M Casey
Cynthia Ryan
Mark Ronald MacDonald

Larry MacMaster
Ruby M Knowles
Christine Grimm
Jonathan Veale
Denise MacDonald-Billard
Tabassum Ahmed

Regrets:

Kimberlee Barro
Vanessa Chouinard

1.0	Situation Decision –Minister would like more updates regarding the supply and demand of PPE – perhaps using Analytics model.
2.0	Round Table <div>14(1)</div>
3.0	Adjourn – 12pm



Record of Decision

CI9 Task Force – DHW Logistics and Supply Group
April 1, 2020 / 11:00 -11:45 AM / Brd-16 (Skype Meeting)

Chair: Kerry McLean

Attendees:

Andy P Boutilier
Vanessa Varalli
Cory Schlievert
Michael Davies
Jill M Casey
Cynthia Ryan
Mark MacDonald

Larry MacMaster
Ruby M Knowles
Christine Grimm
Denise MacDonald-Billard
Kimberlee Barro
Vanessa Chouinard
Tabassum Ahmed

Regrets:

Jonathan Veale

1.0	Situation No Decisions or Actions
2.0	Roundtable <div>14(1)</div> <p>Decision: Fred C. approved HANS order and an order from Dal on 3D printing.</p> <p>Decision: 175,000 surgical masks to be delivered to NSHA Burnside warehouse next week.</p> <p>Decision: Offers for unsolicited supplies to be directed to the procurement website link.</p>
3.0	Execution / Coordination / Next Steps No Decisions or Actions
4.0	Adjourn – 11:45am



Record of Decision

C19 Task Force – DHW Logistics and Supply Group
April 2, 2020 / 11:15 -12:00 PM / Brd-16 (Skype Meeting)

Chair: Kerry MacLean

Attendees:

Sara Bates
Vanessa Varalli
Cory Schlievert
Michael Davies
Jill M Casey
Cynthia Ryan
Farhana Kanth
Mark MacDonald

Larry MacMaster
Ruby M Knowles
Christine Grimm
Toby Koffman
Denise MacDonald-Billard
Kim Silver
Nancy MacLeod
Tabassum Ahmed

Regrets:

Jonathan Veale
Andy P Boutilier
Vanessa Chouinard
Kimberlee Barro

1.0	<p>Presentation on Framework around Prioritization and Allocation of PPE</p> <p>Decision: Ruby's team is actively looking for feedback and comments on the framework. Anyone with feedback send to Cory.</p> <p>Action: Cory to collect comments and feedback from C19 Taskforce team and forward them to Farhana team.</p>
2.0	Adjourn – 12:00pm



Record of Decision

CI9 Task Force – DHW Logistics and Supply Group
 April 3, 2020 / 11:15 -11:35 AM / Brd-16 (Skype Meeting)

Chair: Kerry MacLean

Attendees:

Vanessa Varalli
 Cory Schlievert
 Michael Davies
 Jill M Casey
 Andy P Boutilier
 Vanessa Chouinard
 Mark MacDonald

Larry MacMaster
 Christine Grimm
 Cynthia Ryan
 Denise MacDonald-Billard
 Toby Koffman
 Tabassum Ahmed

Regrets:

Jonathan Veale
 Ruby M Knowles

1.0	Roundtable: Decision: Ask EHS and IWK to input their inventory levels to start tracking as well Decision: HANS offered coordination and help in distribution of supplies within the LTC sector. This can be added to the inventory list <div>14(1)</div>
2.0	Adjourn – 11:35am



Record of Decision

C19 Task Force – DHW Logistics and Supply Group
April 6, 2020 / 11:15 -11:45 AM / Brd-16 (Skype Meeting)

Chair: Cynthia Ryan

Attendees:

Vanessa Varalli
Jill M Casey
Andy P Boutilier
Vanessa Chouinard
Cynthia Ryan
Mark MacDonald

Larry MacMaster
Denise MacDonald-Billard
Ruby M Knowles
Sara Bowdridge
Kim Barro
Tabassum Ahmed

Regrets:

Jonathan Veale
Christine Grimm
Michael Davies
Kerry MacLean

1.0	<p>Day Ahead</p> <p>Action: Kerry is following up with Procurement team as well as with the NSHA</p>
2.0	<p>Roundtable</p> <p>Action: Jill to share roles and responsibility table/outline with the team. Those with feedback contact Jill.</p> <div>14(1)</div> <p>Decision: Reduce the frequency of this call to Mon, Wed & Friday. If there are any critical items that needs attention within 24 hours, to be highlighted and shared to Jill or Kerry and it will be escalated and brought forward as quickly as possible.</p>
3.0	<p>Adjourn – 11:45am</p>
4.0	<p>Adjustment to Previous RoD (04.03.20)</p> <p>IWK gave Analytics their input for current inventory levels.</p>



Record of Decision

C19 Task Force – DHW Supply Group

April 8, 2020 / 11:15 -11:45 AM / Skype Meeting

Chair: Kerry MacLean

Attendees:

Michael Davies
Cory Schlievert
Vanessa Chouinard
Cynthia Ryan
Mark MacDonald

Larry MacMaster
Denise MacDonald-Billard
Ruby M Knowles
Tabassum Ahmed

Regrets:

Jonathan Veale
Christine Grimm
Vanessa Varalli
Jill M Casey

1.0	Updates Decision: Stockpile supply distribution priorities: Healthcare Facilities and LTC facilities that have active C19 patients.
2.0	Round Table: <div style="border: 1px solid black; padding: 2px;">14(1)</div> Decision: Team rolled out forms to streamline requests to review and release.
3.0	Adjourn – 11:45am



Record of Decision

CI9 Task Force – DHW Logistics and Supply Group

April 15, 2020 / 11:15 - 11:35 AM / Skype Meeting

Chair: Kerry MacLean

Attendees:

Jonathan Veale
Henley Melanie
Cory Schlievert
Kim Barro
Cynthia Ryan
Mark MacDonald
Tabassum Ahmed

Larry MacMaster
Denise MacDonald-Billard
Sara Bowdridge
Christine Grimm
Jill M Casey
Farhana Kanth

Regrets:

Vanessa Varalli
Vanessa Chouinard
Michael Davies
Ruby M Knowles

1.0	<i>Updates</i> Decision: Begin streamlining to reduce the frequency of this meeting due to overlap with number of other Covid-19 Taskforce meetings
2.0	<i>Round Table</i> Decision: The procurement table should do the communication out to the non-health sector regarding the Provincial Stockpile
3.0	<i>Adjourn – 11:35am</i>

Mary Jo Started the meeting.

Full attendance

14(1)

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Withheld

14(1)



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Jim MacDougall
Sponsor	NS Department of Health and Wellness
Prepared By	Jim MacDougall

MEETING DETAILS			
Meeting Date	March 5, 2020	Meeting Time	10.00am – 11.00am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Lead

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Lead
1.	Welcome and Introductions <ul style="list-style-type: none"> Andy performed a roll call and introduced the participants 	Andy
2.	Update on the Coronavirus Epidemiology <ul style="list-style-type: none"> Updates not much different from news. Countries added. PHAc announced additional measures for travelers from Iran. Cases continue to increase in SK and Iran. Pacific northwest, BC and ON. No change in status in Canada, keeping a close eye. No cases in NS, working on <div>14(1)</div>	Gaynor/Bev
3.	SAC Discussions <ul style="list-style-type: none"> 	Rob Strang
4.	Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> 	Rob Strang
5.	NSHA Update <div>14(1)</div>	NSHA

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Lead
	14(1)	
6.	IWK Update Aligned nsha with system partners, working together. 14(1)	IWK

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Lead
	14(1)	
7.	EHS Update 14(1)	EHS
8.	Logistics Advisory Committee 14(1)	Andy Boutilier

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Lead
	14(1)	
9.	Health System Communications <ul style="list-style-type: none"> No bulletin this week. 	NSHA/IWK/EHS
10.	Public Communications 14(1)	Rob Strang
11.	Questions	All
12.	Next Steps – weekly check in call until March 10, 2020 1.15 hours for next calls.	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces <input type="checkbox"/> ISC



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Jim MacDougall
Sponsor	NS Department of Health and Wellness
Prepared By	Jim MacDougall

MEETING DETAILS			
Meeting Date	March 12, 2020	Meeting Time	10.00am – 11.00am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15/11/1		

AGENDA ITEMS		
Item	Description	Action

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Rob Strang, welcome, introductions, and roll call 	
2.	Update on the Coronavirus Epidemiology <ul style="list-style-type: none"> 102 cases in Canada (1 in New Brunswick, not counted). Keeping an eye on several countries, considering Italy as a high-risk area. Watching France, Germany, Spain, Switzerland, and Korea. Ramped up testing; starting to see those reports and get results soon. Also looking at other surveillance indicators and working hard with other groups. Death rate is going up internationally. Excluding China, the rate is 3%; China it is 3.4%. Critical time in Canada: further spread in BC, number of cases in Alberta (travelled from the US). Mining Conference in Toronto has 70-75 Nova Scotians in attendance. March Break around the corner. 	Action Item: Public Health to investigate hospitalization percentage.
3.	SAC Discussions <div>14(1)</div>	
4.	Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Successful so far – tremendous job by the NSHA to set up testing sites. Seeing an increase of (appropriate) testing. <div>14(1)</div>	
5.	NSHA Update <div>14(1)</div>	

Commented [MMR1]: All Action Items highlighted for review.

Department of Health and Wellness

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All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
6.	IWK Update 14(1)	
7.	EHS Update 14(1)	

Department of Health and Wellness

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All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
	811 Update <ul style="list-style-type: none">1,300 calls on March 11th – up from 500 calls from previous times (4 times what is normally managed).	
	14(1)	
8.	Logistics Advisory Committee 14(1)	
9.	Health System Communications	

Department of Health and Wellness

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14(1)

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
10.	Public Communications 14(1)	
11.	Questions 14(1)	
12.	Next Steps <ul style="list-style-type: none"> N/A – adjourned at 11:15am 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Armed Forces <input type="checkbox"/> ISC <input type="checkbox"/> Aboriginal Affairs – Communities, Culture, and Heritage <input type="checkbox"/> LAE

Department of Health and Wellness

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14(1)

All Hazards Leads Working Group

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Department of Health and Wellness

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Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Jim MacDougall
Sponsor	NS Department of Health and Wellness
Prepared By	Jim MacDougall

MEETING DETAILS			
Meeting Date	March 19, 2020	Meeting Time	10.00am – 11.00am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Introductions were made, Dr. Strang thanked those in attendance. 	
2.	Update on the Coronavirus Epidemiology <ul style="list-style-type: none"> Starting to see community spread in other parts of the Country and will probably see that in Nova Scotia as well. Continue to facilitate social distancing and mitigate mass gathering – acknowledgement that this creates a strain on the system, but necessary. <div>14(1)</div>	
3.	SAC Discussions <div>14(1)</div>	
4.	Surveillance/Screening/Testing Protocols <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
5.	NSHA Update <div>14(1)</div>	
6.	IWK Update <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
7.	EHS Update 14(1)	
8.	811 14(1)	
9.	DHW <ul style="list-style-type: none"> Jonathan: told health authorities to bring forth any issues they may have. 	
10.	DND 14(1)	
11.	Aboriginal Affairs 14(1)	
12.	Indigenous Services 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
13.	Logistics Advisory Committee 14(1)	
14.	Health System Communications 14(1)	
15.	Public Communications 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
16.	Questions <ul style="list-style-type: none"> • None 	
17.	Next Steps <ul style="list-style-type: none"> • None 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Armed Forces <input type="checkbox"/> ISC <input type="checkbox"/> Aboriginal Affairs – Communities, Culture, and Heritage <input type="checkbox"/> LAE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	March 26, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call and introductions. Dr Strang and Dr Gaynor on the line. 	
2.	Review of Agenda and Past Action Items <div>14(1)</div>	14(1)
3.	Update on the Coronavirus Epidemiology <ul style="list-style-type: none"> As of this morning, we are reporting 73 positive cases and 2 have recovered. 3,200 tests conducted total. There are cases in all zones, mostly in central. 3-10 contacts per case. Majority of those who are positive but did not travel, have contracted C19 from those who have travelled. <div>14(1)</div> <ul style="list-style-type: none"> International community is watching C19 developments in North America. A large proportion of Canadians who have C19 travelled to the States. 40% of Nova Scotian cases traveled to the US. As of today, only 2 cases have been hospitalized. <div>14(1)</div>	

All Hazards Leads Working Group

4.	SAC Discussions <div data-bbox="293 327 1078 420" style="border: 1px solid black; height: 44px; margin-bottom: 10px;">14(1)</div> <ul style="list-style-type: none"> Federal Quarantine Act (14-day isolation for any Canadian travelers). As details emerge, need to figure out what the requirements are. Need to make sure to follow out order accurately (no 28-day isolation). Establish the language of the Nova Scotia isolation order and make sure it is succinct with the Federal order. 	
5.	Surveillance/Screening/Testing Protocols <div data-bbox="289 657 1088 1033" style="border: 1px solid black; height: 179px; margin-top: 10px;">14(1)</div>	
6.	NSHA Update <div data-bbox="289 1094 1105 1449" style="border: 1px solid black; height: 169px; margin-top: 10px;">14(1)</div>	
7.	IWK Update <div data-bbox="289 1501 1086 1724" style="border: 1px solid black; height: 106px; margin-top: 10px;">14(1)</div>	
8.	EHS Update <div data-bbox="293 1782 1071 1902" style="border: 1px solid black; height: 57px; margin-top: 10px;">14(1)</div>	

All Hazards Leads Working Group

	14(1)	
9.	811 Update 14(1)	
10.	Health System Communications <ul style="list-style-type: none"> Videos have been posted on the website including Dr. Strang answering kids' questions, and social distancing. 	
11.	Logistics Advisory Committee 14(1)	
12.	DHW C19 Task Force <ul style="list-style-type: none"> Great collaboration and convey their thanks. 	
13.	Aboriginal Affairs (NS) Update 14(1)	
14.	Indigenous Affairs Canada (ISC) 14(1)	

All Hazards Leads Working Group

15.	NS Environment <ul style="list-style-type: none"> Maintaining presence at the New Brunswick border, Sydney and Digby ferry terminals, and the airport. Stopping all vehicles coming through; traffic is getting much slower. 	
16.	Public Communications <div>14(1)</div>	
17.	Round-table <ul style="list-style-type: none"> None 	
18.	Next Steps <ul style="list-style-type: none"> Dr. Strang thanked everyone; social distancing seems to be working well. <div>14(1)</div>	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Jim MacDougall
Sponsor	NS Department of Health and Wellness
Prepared By	Jim MacDougall

MEETING DETAILS			
Meeting Date	April 2, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call took place. 	
2.	Review of Agenda and Past Action Items <div>14(1)</div>	14(1)
3.	Update on the Coronavirus Epidemiology <ul style="list-style-type: none"> Today there are 193 positive tests. 20 Reported overnight. Majority of cases are in the central zones. Age varies greatly. <div>14(1)</div> <ul style="list-style-type: none"> Primarily cases are travel (i.e. March break). Looking at other groups for cases. Looking at high priority groups (First Nations, Homeless) – looking to expand on those groups. 	
4.	SAC Discussions <div>14(1)</div>	
5.	Surveillance/Screening/Testing Protocols <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
6.	NSHA Update <div>14(1)</div>	<div>14(1)</div>
7.	IWK Update <div>14(1)</div>	
8.	EHS Update <div>14(1)</div>	
9.	811 Update <ul style="list-style-type: none"> Hired 80 new staff members. Including clinical and non-clinical staff. Expanded space – maintain social distancing. Staff are doing a great job keeping up with the processes. 	
10.	Health System Communications <ul style="list-style-type: none"> Dan: Large number of advertising. Extending contracts (radio ads and Social media). Giving people guidance. All questions on social media are being answered. 	
11.	Logistics Advisory Committee <div>14(1)</div>	
12.	DHW C19 Task Force <ul style="list-style-type: none"> Grateful with the collaboration and meetings. All mechanisms are critical and help communicate to the Minister. 	
13.	Aboriginal Affairs (NS) Update <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
14.	Indigenous Affairs Canada (ISC)	
	14(1)	
15.	NS Environment	
	<ul style="list-style-type: none"> Still a presence at the ferry terminals and airport. Less flights coming in. 12-1500 cars coming in from Amherst border. Lots of questions around entering NS – information being given to border agents. 14(1)	
16.	Public Communications	
	14(1)	
17.	Questions	
	14(1)	
18.	Next Steps <ul style="list-style-type: none"> None. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier, Jim MacDougall
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	April 9, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Introductions and roll call completed. 	
2.	Review of Agenda and Past Action Items <ul style="list-style-type: none"> No comment on Agenda <div>14(1)</div>	
3.	Update on Coronavirus Epidemiology and Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Gaynor: Majority of testing is happening in the Central Zone. Other zones' epidemiology curves are flattening. Appears that social distancing is working. Continuing increase testing in Central Zone. <div>14(1)</div> <ul style="list-style-type: none"> NS is doing well compared to rest of Canada. Internationally testing is becoming more aggressive. Spain and US leading the case count. Headache and sore throat are now new symptoms. <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
4.	SAC Discussions <ul style="list-style-type: none"> Lots of conversation around the Federal Quarantine Act and what the role is around Temporary Foreign Workers. Announcing today that there will be requirement for a 14-day isolation period for temporary foreign workers (fisheries, operationalizing for agriculture). 14(1)	
5.	NSHA Update 14(1)	
6.	IWK Update 14(1)	
7.	EHS Update 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
8.	811 Update <ul style="list-style-type: none"> After Dr. Strang's announcement saw an increase in call volume (doubled). 700 referrals were done yesterday. Well staffed (80 staff members were hired) 14(1) 	
9.	Health System Communications <ul style="list-style-type: none"> No questions or concerns. 	
10.	Logistics Advisory Committee 14(1)	
11.	DHW C19 Task Force <ul style="list-style-type: none"> Health Systems Response team sends their appreciation to all the collaboration between partners. 	
12.	Aboriginal Affairs (NS) Update 14(1)	
13.	Indigenous Services Canada (ISC) 14(1)	14(1)
14.	NS Environment <ul style="list-style-type: none"> Still maintaining presence at airport and Amherst border which is still very busy. 14(1) 	
15.	LAE Nova Scotia <ul style="list-style-type: none"> Inspectors have been assessing for physical distancing in retail settings in the greater HRM region. Industrial / construction settings being assessed as well. 	
16.	Public Communications <ul style="list-style-type: none"> No Update 	
17.	Questions <ul style="list-style-type: none"> No Update 	
18.	Next Steps <ul style="list-style-type: none"> Meetings will go until the end of May. No issues with the frequency of the meetings. 	

PARTICIPANTS	
Chair	

All Hazards Leads Working Group

Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE
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Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier, Jim MacDougall
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	April 16, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was completed 	
2.	Review of Agenda and Past Action Items <ul style="list-style-type: none"> C19 to connect with ISC – Pending 	14(1)
3.	Update on Coronavirus Epidemiology and Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Bev: released new version of Epidemiology report yesterday which had breakdowns by zones, etc. Reporting 30 new cases today, bringing a total of 579 cases. Three deaths reported. Age range is 0-98 with a median age 50. Females represent 54% of the cases. 11 have been hospitalized - 4 of them in ICU. 44% of the cases were from close contact with someone who travelled, and 11% of the cases were by community spread. 	14(1)

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
4.	SAC Discussions 14(1)	
5.	NSHA Update 14(1)	
6.	IWK Update 14(1)	
7.	EHS Update 14(1)	
8.	811 Update <ul style="list-style-type: none"> Yesterday made 600 referrals to assessment site. So far in 	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	<p>April there have been 7,000 referrals to the assessment sites.</p> <p>14(1)</p>	
9.	Health System Communications <ul style="list-style-type: none"> No comments 	
10.	DHW C19 Task Force <ul style="list-style-type: none"> Supporting requests from various partners. Working on a lot of briefings. Thanks to everyone for their help. 	
11.	Aboriginal Affairs (NS) Update <p>14(1)</p>	
12.	Indigenous Services Canada (ISC) <p>14(1)</p>	
13.	LAE Nova Scotia <ul style="list-style-type: none"> Investigating violations of the CMO order (i.e. practices around social distancing). Engaged with 91 stores (Sobeys, Superstore, Dollarama, etc.) to discuss health orders. Dept of Agriculture – arrival of temporary foreign workers. 270 of them going to 33 locations. Confirmed that the properties are set up for 14-day isolation. Follow up next week to make sure they are following the program. Looking at developing a plan for major construction sites regarding social distancing. <p>14(1)</p>	
14.	NS Environment <ul style="list-style-type: none"> Presence at the border. Planning for PEI ferry. 	
15.	Public Communications <ul style="list-style-type: none"> No Comment 	
16.	Questions <p>14(1)</p>	14(1)
17.	Next Steps <ul style="list-style-type: none"> Extending meeting to the end of May. 	

All Hazards Leads Working Group

PARTICIPANTS	
Chair	
Invited Participants	<div><input type="checkbox"/> DHW</div> <div><input type="checkbox"/> NSHA</div> <div><input type="checkbox"/> IWK</div> <div><input type="checkbox"/> EHS</div> <div><input type="checkbox"/> 811</div> <div><input type="checkbox"/> Canadian Forces / DND</div> <div><input type="checkbox"/> Aboriginal Affairs (NS)</div> <div><input type="checkbox"/> ISC</div> <div><input type="checkbox"/> NSE</div> <div><input type="checkbox"/> LAE</div>



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	April 23, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call completed. 	
2.	Review of Agenda and Past Action Items <div>14(1)</div>	
3.	Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Testing continues based on set of clinical symptoms. Encouraging Nova Scotians to come forward if they have and of those symptoms. 20 primary assessment centres are still operating. <div>14(1)</div> <ul style="list-style-type: none"> Reporting the highest amount of cases today with 55 cases - half are from Northwood. Numbers to increase in the next coming days – testing should be completed by the end of the week. <div>14(1)</div> <ul style="list-style-type: none"> 16 new deaths, 358 recoveries, 10 hospitalised - 4 of which are in the ICU. New grand total 827 cases. 	
4.	SAC Discussions <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
5.	NSHA Update 14(1)	
6.	IWK Update 14(1)	
7.	EHS Update 14(1)	
8.	811 Update <ul style="list-style-type: none"> 400 referrals to the assessment site. Approximately 10,000 referrals in April. Call volume has stabilized this week. 	
9.	Health System Communications <ul style="list-style-type: none"> No update. 	
10.	DHW C19 Task Force 14(1)	
11.	Aboriginal Affairs (NS) Update <ul style="list-style-type: none"> Thanking everyone for their responses. 14(1) 	
12.	Indigenous Services Canada (ISC) 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
13.	LAE Update <ul style="list-style-type: none"> High volume of calls with complaints of workplaces that aren't complying with rules. Find that most places are becoming compliant once they understand the situation. Working with industry sectors on their plans to incorporate all the advice and orders. Reviewed fisheries, agriculture, construction, and retail. Cosmetology is putting in a plan to get employees back to work. Checked 157 grocery stores, only 8 weren't compliant but corrected while the officer was there. Concerns with construction workers working in proximity with each other. Visiting the agriculture sector next week regarding temporary foreign workers. Making note that April 28th is a day of mourning for those who lost lives in workplace accidents. Will be done virtually. Going to honor those killed in mass shooting. EMO inquiries can email laesafetybranch@novascota.ca. 	
14.	NS Environment <ul style="list-style-type: none"> Seeing a high volume of calls regarding the PH order at the border. Still staffing land crossing, ferries, and airport. Taking data at the Tignish bridge to see if there are out of province visitors taking an alternative route. Numbers have been very low and mostly local drivers. Collecting data to create a report on staffing Tignish bridge. <div style="border: 1px solid black; height: 150px; width: 100%; margin-top: 10px;">14(1)</div>	
15.	Public Communications <ul style="list-style-type: none"> No updates. 	
16.	Questions <ul style="list-style-type: none"> None 	
17.	Next Steps <ul style="list-style-type: none"> Meeting will continue until end of May. Minutes get uploaded to the agenda item. 	

All Hazards Leads Working Group

PARTICIPANTS	
Chair	
Invited Participants	<div><input type="checkbox"/> DHW</div> <div><input type="checkbox"/> NSHA</div> <div><input type="checkbox"/> IWK</div> <div><input type="checkbox"/> EHS</div> <div><input type="checkbox"/> 811</div> <div><input type="checkbox"/> Canadian Forces / DND</div> <div><input type="checkbox"/> Aboriginal Affairs (NS)</div> <div><input type="checkbox"/> ISC</div> <div><input type="checkbox"/> NSE</div> <div><input type="checkbox"/> LAE</div>



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	May 7, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Rollcall was complete. No one able to provide LAC update. 	
2.	Review of Agenda and Past Action Items <ul style="list-style-type: none"> No questions or concerns with current agenda. No action items to review. 	
3.	Update on Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Gaynor: epidemiology continues to decrease. We are reporting 7 new cases today and have not been reporting double digits for the past few days. <div>14(1)</div>	
4.	SAC Discussions <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
5.	NSHA Update <ul style="list-style-type: none"> Seeing the volume being reduced - down to five hospitalized. 14(1)	
6.	IWK Update 14(1)	
7.	EHS Update 14(1)	
8.	811 Update <ul style="list-style-type: none"> Yesterday 811 referred 300 people to assessment sites. Call volume is still consistent. 14(1) 14(1)	
9.	Health System Communications <ul style="list-style-type: none"> No questions or comments. 	
10.	Logistics Advisory Committee 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
11.	DHW C19 Task Force <ul style="list-style-type: none"> Recently created Health Human Resource team within taskforce. 	
12.	Aboriginal Affairs (NS) Update <ul style="list-style-type: none"> Meeting between Chiefs and Public health continuing. 	
13.	Indigenous Affairs Canada (ISC) <div>14(1)</div>	
14.	NS Environment <ul style="list-style-type: none"> Continuing work at Airport, ferries, and land borders. Helping with case management with NSHA on LTC facilities. <div>14(1)</div>	
15.	LAE <ul style="list-style-type: none"> Monitoring newest group of temporary workers – making sure that they are adhering to the order. Another group coming later. Assisting employers with return-to-work plans to ensure social distancing. A lot of businesses have closed but are giving indication that they are developing plans to return to work. <div>14(1)</div> <ul style="list-style-type: none"> Informational materials being distributed to businesses. 	Action Item: LAE rep to send links to Public Health regarding the informational materials being distributed to businesses.
16.	Public Communications <ul style="list-style-type: none"> No questions or comments. 	
17.	Questions <div>14(1)</div>	
18.	Next Steps <ul style="list-style-type: none"> Meeting will continue until the end of May. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	May 14, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was completed. 	
2.	Review of Agenda and Past Action Items <div>14(1)</div>	
3.	Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Last couple of weeks there has been single digit cases - mostly in Northwood or contacts from staff members. Two outbreaks in facilities will be deemed over by end of this week. 902 cases recovered. 51 diseased from outbreak. <div>14(1)</div>	
4.	SAC Discussions <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
5.	NSHA Update 14(1)	
6.	IWK Update 14(1)	
7.	EHS Update <ul style="list-style-type: none"> Holding steady with 65 calls a day. 14(1)	
8.	811 Update <ul style="list-style-type: none"> Averaging 240 referrals per day for the month of May. Like last week, call volumes have been consistent and staffing to maintain that volume. 14(1)	14(1)

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
9.	Health System Communications <ul style="list-style-type: none"> No comment. 	
10.	DHW C19 Task Force <div>14(1)</div>	
11.	Aboriginal Affairs (NS) Update <div>14(1)</div>	
12.	Indigenous Affairs Canada (ISC) <ul style="list-style-type: none"> Nothing further to add. 	
13.	LAE Update <ul style="list-style-type: none"> Continuing to monitor temporary foreign workers and their progress. Many of them are out of their 14-day isolation period. Great cooperation from the farmers to monitor social distancing. <div>14(1)</div>	<div>14(1)</div>
14.	NS Environment <div>14(1)</div>	
15.	Public Communications <ul style="list-style-type: none"> None. 	
16.	Questions <ul style="list-style-type: none"> No comments. 	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
17.	Next Steps <ul style="list-style-type: none"> Continue weekly call. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	May 21, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was complete. No answer from EHS. 	
2.	Review of Agenda and Past Action Items 14(1)	
3.	Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Gaynor: Third day in a row for single cases being reported. All three cases are linked to Northwood. 14(1)	
4.	SAC Discussions 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
5.	NSHA Update 14(1)	
6.	IWK Update 14(1)	
7.	EHS Update <ul style="list-style-type: none"> Decline in activity at peak times – able to monitor and ramp up if needed. COVID calls make up 10% of 911 calls. 	
8.	811 Update <ul style="list-style-type: none"> 175 referrals yesterday. Call volume is consistent – expecting to increase. 14(1)	
9.	Health System Communications <ul style="list-style-type: none"> No comments. 	
10.	DHW C19 Task Force 14(1)	
11.	Aboriginal Affairs (NS) Update <ul style="list-style-type: none"> Nothing to report today. 	
12.	Indigenous Services Canada (ISC) 14(1)	
13.	LAE Update <ul style="list-style-type: none"> Continuing to monitor the various businesses returning to work. Working with industry sector to develop return to work plans and guidelines. Cosmetology, restaurants, campgrounds, and anything associated 	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	<p>with an activity that was previous shut down – making sure plans are prepared and ready for review.</p> <div>14(1)</div>	
14.	<p>NS Environment</p> <ul style="list-style-type: none"> Continuing work with Health Authority on LTC. Looking to see what the work will be after June 15th. Reviewing restaurants plans with LAE. Fielding several border questions – 30-35 responses a day. There is a change in people's attitude as some are refusing to self-isolate. <div>14(1)</div>	
15.	<p>Public Communications</p> <ul style="list-style-type: none"> No comment 	
16.	<p>Questions</p> <div>14(1)</div>	
17.	<p>Next Steps</p> <ul style="list-style-type: none"> Meetings will keep going until mid-June. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE <input type="checkbox"/> Canadian Forces / DND



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	May 28, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Rollcall was done. 	
2.	Review of Agenda and Past Action Items <ul style="list-style-type: none"> No action items to carry forward. No comments on the agenda. 	
3.	Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Gaynor: Epidemiology for Nova Scotia currently looks good – no changes from last week. One case per day. Many of the cases have been related to Northwood, while some are from minimal community spread. Have yet to achieve no transmission Seeing a flurry of cases after places reopen around the world. 	
4.	SAC Discussions <div>14(1)</div>	
5.	NSHA Update <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
6.	IWK Update 14(1)	
7.	EHS Update 14(1)	
8.	811 Update <ul style="list-style-type: none"> Call volumes increased but not significantly. Approximately 480 referrals were processed yesterday. When the criteria of symptoms were extended there was an increase of calls. 	
9.	Health System Communications <ul style="list-style-type: none"> No comments. 	
10.	DHW C19 Task Force 14(1)	
11.	Aboriginal Affairs (NS) Update 14(1)	
12.	Indigenous Affairs Canada (ISC) <ul style="list-style-type: none"> No updates for today. 	
13.	LAE Update <ul style="list-style-type: none"> Continuing to monitor temporary foreign workers. Recent announcement of businesses being reopened is contingent on businesses' reopening plans. Reviewed wide variety of guidelines. Everyone is concerned if they are properly prepared to return to work. Trying to address that as quickly as possible and every industry has a baseline guideline. 	14(1)
14.	NS Environment <ul style="list-style-type: none"> Working closely with LAE with the compliance component (i.e. Restaurants). Officers will be assisting with the assessment of shelters to assure COVID doesn't spread. Keeping an eye on ferries – no reopening dates yet for PEI. Yarmouth ferry looking 	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	to reassess for July. Anticipate helping with those borders.	
15.	Public Communications <ul style="list-style-type: none"> No comments. 	
16.	Questions <ul style="list-style-type: none"> No comments. 	
17.	Next Steps <ul style="list-style-type: none"> Meetings will continue. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	June 4, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	14(1); 15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Gaynor sent her regrets. NSE sent regrets but provided an update via Andy. 	
2.	Review of Agenda and Past Action Items <ul style="list-style-type: none"> No comments on the agenda. 	
3.	Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> No new cases today. Northwood is the only LTC that has active cases and the numbers are dropping (1 staff and 3 residents). One other facility has an outbreak but will be lifted June 7th. <div style="border: 1px solid black; height: 60px; width: 480px; margin-top: 5px;"></div> <ul style="list-style-type: none"> No areas of concern. 	
4.	SAC Discussions <div style="border: 1px solid black; height: 150px; width: 480px; margin-top: 5px;"></div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
5.	NSHA Update <div>14(1)</div>	
6.	IWK Update <div>14(1)</div>	
7.	EHS Update <ul style="list-style-type: none"> Starting to see similar numbers to pre-COVID. 	
8.	811 Update <ul style="list-style-type: none"> Call volume is consistent and steady since increase of symptoms. Yesterday there was 487 referrals to the assessment sites. 	
9.	Health System Communications <ul style="list-style-type: none"> No comment for today. 	
10.	DHW C19 Task Force <ul style="list-style-type: none"> Work is winding down. Policy planning underway and transitioning to a normalized operational approach. 	
11.	Aboriginal Affairs (NS) Update <ul style="list-style-type: none"> No update today. 	
12.	Indigenous Affairs Canada (ISC) <ul style="list-style-type: none"> <div>14(1)</div> – no other update. 	
13.	LAE Update <ul style="list-style-type: none"> Reviewing industry reopening guides – mostly businesses that were required to close due to COVID (restaurants, massage therapies, etc.). Dr. Strang has been reviewing and approving them. Fitness facilities' plan is still outstanding. Working with post-secondary schools to make sure they are ready for classes. Temporary foreign Workers – 700 already here, 400 over the next few weeks. Continuing to monitor. Well set up for answering questions from concerned employees. 	
14.	NS Environment <ul style="list-style-type: none"> NSE has coordinated with Alcohol and Gaming and LAE OHS group to conduct compliance checks and will have some PHOs active in that work this weekend. COVID-compliance checks at 	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	<p>food establishments are being incorporated into routine compliance inspection requirements until otherwise advised by OCMOH, and we will be using the LAE checklist that LAE has developed.</p> <ul style="list-style-type: none"> We will be conducting COVID checks upon our routine inspections of Body Art facilities that are due for their inspections over the next 2 months, using a revised checklist suited for that business/sector setting. Assessments are ongoing at homeless shelters across the province. The goal is to conduct the assessments for possible COVID mitigation measures that can be implemented which might be specific to each shelter, within the next two weeks. A report and risk assessment will be completed for each shelter site and submitted to NSHA and Dept of Municipal Affairs and Housing 	
15.	Public Communications <ul style="list-style-type: none"> No update 	
16.	Questions <div>14(1)</div> <ul style="list-style-type: none"> No further comments or questions. 	
17.	Next Steps <ul style="list-style-type: none"> Continuing meetings until the end of June. 	14(1)

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	June 11, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was completed. 	
2.	Review of Agenda and Past Action Items 14(1)	
3.	Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> A lot more zeros being reported re: new cases. Only one LTC facility has an outbreak (Northwood), however there were no active cases of staff or residents as of yesterday. Looking to declare outbreak over soon. Discussion around using Panorama re: case numbers. 14(1)	
4.	SAC Discussions 14(1)	
5.	NSHA Update 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
6.	IWK Update 14(1)	
7.	EHS Update <ul style="list-style-type: none"> Looking to go back to normal. 14(1) Working with schools re: graduation. 	
8.	811 Update <ul style="list-style-type: none"> Call volumes consistent for the past 11 days. Referred 400 people yesterday, which is daily average for June. 	
9.	Health System Communications <ul style="list-style-type: none"> No comment. 	
10.	DHW C19 Task Force <ul style="list-style-type: none"> No comment (no one on the line). 	
11.	Aboriginal Affairs (NS) Update <ul style="list-style-type: none"> No update. 	
12.	Indigenous Services Canada (ISC) 14(1)	
13.	LAE Update <ul style="list-style-type: none"> Completed review of all the guides that have gone out – now monitoring industries (Personal services, restaurants, etc.). Making sure they are still observing protocols. Temp. Foreign Workers – going well, no new groups coming in for a few weeks. Working with Day Cares and Day Camps. 	
14.	NS Environment <ul style="list-style-type: none"> Involved with COVID assessments of homeless centres – 2/3s of the work is complete. Looking to wrap up next week. Working with LAE with compliant checks. Doing routine safety inspections using LAE checklist. No complaints yet from the Food Sector. 	
15.	Public Communications <ul style="list-style-type: none"> No comment. 	
16.	Questions <ul style="list-style-type: none"> Gaynor – watching events internationally for resurgence 	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	and learning from any flare ups.	
17.	Next Steps <ul style="list-style-type: none"> Meetings to continue as scheduled. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Health System Coordination Call
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	June 18, 2020	Meeting Time	10.00am – 11.15am
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was done. Gaynor on vacation. 	
2.	Review of Agenda and Past Action Items <ul style="list-style-type: none"> No comment. 	
3.	Epidemiology/Surveillance/Screening/Testing Protocols <ul style="list-style-type: none"> Zero new cases and zero deaths, with a few cases still in the hospital (ICU). It has been 9 days since the province's last reported case and two weeks since business have been open. Almost past the incubation period after protests. 580 tests were completed yesterday. Outbreak is still considered open at Northwood (must be 28 days with no incubation period). <div>14(1)</div> <ul style="list-style-type: none"> Scaled back daily reporting and now sending epidemiology summary every day, with a larger update every Tuesday. Numbers for gathering will change today to 50. Opening playgrounds. 	
4.	SAC Discussions <div>14(1)</div>	
5.	NSHA Update <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1)	
6.	IWK Update 14(1)	
7.	EHS Update <ul style="list-style-type: none"> Operating FAUs and maintaining. Ready to go if needed. Ground numbers are similar to pre-COVID numbers. Providing safety/support to high school graduation parties. 	
8.	811 Update <ul style="list-style-type: none"> Call volume has been consistent (although slightly less than the call volume from the beginning of the month). 300 referrals yesterday, 370 referrals on average a day. 	
9.	Health System Communications <ul style="list-style-type: none"> No comment. 	
10.	Aboriginal Affairs (NS) Update 14(1)	
11.	Indigenous Services Canada (ISC) 14(1)	
12.	LAE Update <ul style="list-style-type: none"> Continuing to do spot check at different industries (farms, restaurants, sea food processors). Completed additional reviews of guides for business that were forced to be closed but now reopening. Occupational Health training for work sites now including hygiene and social distancing parameters. First Aid providers now have their own training. 	
13.	NS Environment <ul style="list-style-type: none"> Still status quo at the land border and airport. There is an increase number of flights. Checking to see if they have sufficient coverage and communication regarding self isolation order. 	
14.	Public Communications <ul style="list-style-type: none"> No comment. 	
15.	Questions <ul style="list-style-type: none"> No comment. 	
16.	Next Steps 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	<ul style="list-style-type: none"> Today will be the last Health Systems Call, knowing that the organizations can be brought back together at any point. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> 811 <input type="checkbox"/> Canadian Forces / DND <input type="checkbox"/> Aboriginal Affairs (NS) <input type="checkbox"/> ISC <input type="checkbox"/> NSE <input type="checkbox"/> LAE



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Andy Boutilier

MEETING DETAILS			
Meeting Date	March 3, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action Items
1.	Welcome and Introductions <ul style="list-style-type: none"> Andy performed a roll call and welcomed the participants. 	
2.	Discussion re Terms of Reference <ul style="list-style-type: none"> Thanks for your comments. 14(1) 	
3.	Brief Update on PHAC/FPT Collaboration 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action Items
	14(1)	
4.	Modelling and Analytics Task Group Update 14(1)	
5.	NSHA Report 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action Items
	14(1)	
6.	IWK Update 14(1)	
7.	EHS Update 14(1)	
8.	Continuing Care Update 14(1)	
9.	Round Table/Final Comments 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action Items
	14(1)	
10.	Next Steps (Business Cycle) Will continue with this day and time. 14(1)	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Andy Boutilier

MEETING DETAILS			
Meeting Date	March 10, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action Items
1.	Welcome and Introductions <ul style="list-style-type: none"> Andy welcomed the group and performed a roll call. <div>14(1)</div>	
2.	Discussion re Terms of Reference <ul style="list-style-type: none"> Has been adopted as of last week. <div>14(1)</div> 	<div>14(1)</div>
3.	Brief Update on PHAC/FPT Collaboration <ul style="list-style-type: none"> Jim participated, nothing new discussed. Nothing new discussed. Discussed analytics and modelling in different territories. <div>14(1)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action Items
4.	Modelling and Analytics Task Group Update	
	14(1)	
5.	NSHA Report	
	14(1); 18(1)(b)	

14(1)

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action Items
6.	IWK Update <div>14(1); 18(1)(b)</div>	
7.	EHS Update <div>14(1)</div>	
8.	Continuing Care Update <div>14(1); 18(1)(b)</div>	
9.	Round Table/Final Comments <div>14(1); 18(1)(b)</div>	
10.	Next Steps (Business Cycle) <ul style="list-style-type: none"> Feel free to contact Andy – questions be brought to Branch Leads. 	

14(1)

14(1)

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care

Department of Health and Wellness

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Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Andy Boutilier

MEETING DETAILS			
Meeting Date	March 17, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions • Andy performed a roll call and welcomed the participants.	
2.	14(1)	
3.	Brief Update on PHAC/FPT Collaboration 12(1)(a)(i); 14(1); 18(1)(b)	
4.	Modelling and Analytics Task Group Update 14(1)	
5.	Review of Meeting Notes / Errors and Omissions 14(1)	
6.	NSHA Report 14(1); 18(1)(b)	
7.	IWK Update 14(1); 18(1)(b)	

14(1)

14(1)

14(1)

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1); 18(1)(b)	
8.	EHS Update 14(1); 18(1)(b)	
9.	Continuing Care Update 14(1); 18(1)(b)	
10.	Round Table/Final Comments • N/A	

Commented [MMR4]: Confirm spelling

Commented [MMR5]: Action item for everyone?

Department of Health and Wellness

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All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
11.	Next Steps (Business Cycle) <ul style="list-style-type: none">TBD	

Commented [MMR6]: Thoughts?

PARTICIPANTS	
Chair	
Invited Participants	<div><input type="checkbox"/> DHW</div> <div><input type="checkbox"/> NSHA</div> <div><input type="checkbox"/> IWK</div> <div><input type="checkbox"/> EHS</div> <div><input type="checkbox"/> Continuing Care</div>



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Andy Boutilier
Sponsor	NS Department of Health and Wellness
Prepared By	Andy Boutilier

MEETING DETAILS			
Meeting Date	March 24, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Kerry MacLean chairing the meeting Introductions were made and roll call was completed 	
2.	Discussion re Terms of Reference <ul style="list-style-type: none"> N/A 	
3.	Brief Update on PHAC/FPT Collaboration 14(1); 18(1)(b) <div></div>	
4.	Modelling and Analytics Task Group Update 14(1); 18(1)(b) <div></div>	
5.	NSHA Report 14(1); 18(1)(b) <div></div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1); 18(1)(b)	
6.	IWK Update 14(1); 18(1)(b)	
7.	EHS Update 14(1); 18(1)(b)	14(1); 18(1)(b)
8.	Continuing Care Update 14(1); 18(1)(b)	
9.	Round Table/Final Comments 14(1); 18(1)(b)	14(1); 18(1)(b)

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1); 18(1)(b)	
10.	Next Steps (Business Cycle) 14(1); 18(1)(b)	

PARTICIPANTS	
Chair	Kerry MacLean
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Kerry MacLean
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	March 31, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was completed. 14(1) 	
2.	Discussion re Terms of Reference 14(1)	
3.	Brief Update on PHAC/FPT Collaboration 14(1); 18(1)(b)	
4.	Modelling and Analytics Task Group Update 14(1); 18(1)(b)	
5.	NSHA Report 14(1); 18(1)(b)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
6.	IWK Update <div>14(1); 18(1)(b)</div>	
7.	EHS Update <div>14(1)</div>	
8.	Continuing Care Update <div>14(1); 18(1)(b)</div>	
9.	Round Table/Final Comments <div>14(1); 18(1)(b)</div>	
10.	Next Steps (Business Cycle) <div>14(1); 18(1)(b)</div>	

PARTICIPANTS	
Chair	Kerry MacLean
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Kerry MacLean
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	April 7, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Kerry did roll call. 14(1) 	
2.	Discussion re Terms of Reference 14(1); 18(1)(b)	14(1); 18(1)(b)
3.	Brief Update on PHAC/FPT Collaboration <ul style="list-style-type: none"> N/A 	
4.	Modelling and Analytics Task Group Update 14(1); 18(1)(b)	
5.	NSHA Report 14(1); 18(1)(b)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1); 18(1)(b)	
6.	IWK Update 14(1); 18(1)(b)	
7.	EHS Update 14(1)	
8.	Continuing Care Update 14(1); 18(1)(b)	
9.	Round Table/Final Comments <ul style="list-style-type: none"> No comments. 	
10.	Next Steps (Business Cycle) <ul style="list-style-type: none"> Feel free to reach out to Kerry or Mark. 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Kerry MacLean
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	April 14, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was done. No one on the line from EHS. 	
2.	Discussion re Terms of Reference <ul style="list-style-type: none"> N/A 	
3.	Brief Update on PHAC/FPT Collaboration <ul style="list-style-type: none"> FPT meeting took place yesterday afternoon. <div>14(1); 18(1)(b)</div>	<div>14(1); 18(1)(b)</div>
4.	Modelling and Analytics Task Group Update <ul style="list-style-type: none"> N/A 	
5.	NSHA Report <div>14(1); 18(1)(b)</div>	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1); 18(1)(b)	
6.	IWK Update 14(1); 18(1)(b)	
7.	EHS Update 14(1)	
8.	Continuing Care Update 14(1); 18(1)(b)	
9.	Round Table/Final Comments <ul style="list-style-type: none"> N/A 	
10.	Next Steps (Business Cycle) <ul style="list-style-type: none"> Will circulate list to group for feedback. 14(1); 15(1)(k)	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Kerry MacLean
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	April 21, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions 14(1)	
2.	Discussion re Terms of Reference • N/A	
3.	Brief Update on PHAC/FPT Collaboration 14(1); 15(1)(k); 18(1)(b)	14(1); 18(1)(b)

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
	14(1); 18(1)(b)	
4.	Modelling and Analytics Task Group Update 14(1); 18(1)(b)	
5.	NSHA Report 14(1); 18(1)(b)	14(1); 18(1)(b)
6.	IWK Update 14(1); 18(1)(b)	
7.	EHS Update 14(1)	
8.	Continuing Care Update 14(1); 18(1)(b)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
9.	Round Table/Final Comments <div>14(1); 18(1)(b)</div>	
10.	Next Steps (Business Cycle) <ul style="list-style-type: none"> N/A 	

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Kerry MacLean
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	May 5, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Rollcall was done 14(1) 	
2.	Discussion re Terms of Reference <ul style="list-style-type: none"> N/A 	
3.	Brief Update on PHAC/FPT Collaboration 14(1); 18(1)(b) <div style="border: 1px solid black; height: 300px; width: 100%; margin-top: 10px;"></div>	
4.	Modelling and Analytics Task Group Update <ul style="list-style-type: none"> N/A 	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
5.	NSHA Report <div>14(1); 18(1)(b)</div>	
6.	IWK Update <div>14(1); 18(1)(b)</div>	
7.	EHS Update <div>14(1)</div>	
8.	Continuing Care Update <div>14(1); 18(1)(b)</div>	
9.	Round Table/Final Comments <div>14(1)</div>	
10.	Next Steps (Business Cycle) <ul style="list-style-type: none"> Meeting would be every two weeks with the off weeks being any updates. 	Action Item: Kerry and Mark will look into having this meeting every two weeks and how to bring updates on off-weeks.

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care



Meeting Notes

IDENTIFICATION	
Title	COVID-19 – Logistics Advisory Committee
Division Lead	HSEM
Chair	Kerry MacLean
Sponsor	NS Department of Health and Wellness
Prepared By	Mark MacDonald

MEETING DETAILS			
Meeting Date	May 19, 2020	Meeting Time	2.00pm-3.00pm
In Person	DHW, EOC, 3 rd Floor, Barrington Tower, 1894 Barrington Street, Halifax		
Teleconference	15(1)(k)		

AGENDA ITEMS		
Item	Description	Action
1.	Welcome and Introductions <ul style="list-style-type: none"> Roll call was done 14(1); 20(1) 	
2.	Brief Update on PHAC/FPT Collaboration 14(1); 18(1)(b)	
3.	NSHA Report 14(1); 18(1)(b)	
4.	IWK Update 14(1); 18(1)(b)	
5.	EHS Update <ul style="list-style-type: none"> No update 14(1) 	
6.	Continuing Care Update 14(1)	

All Hazards Leads Working Group

AGENDA ITEMS		
Item	Description	Action
7.	Round Table/Final Comments <div>14(1)</div>	
8.	Next Steps (Business Cycle) <ul style="list-style-type: none"> E-mail notifications or one meeting a month for this group. 	Action Item: Kerry and Mark to establish e-mail notifications and scheduling meeting once a month.

PARTICIPANTS	
Chair	
Invited Participants	<input type="checkbox"/> DHW <input type="checkbox"/> NSHA <input type="checkbox"/> IWK <input type="checkbox"/> EHS <input type="checkbox"/> Continuing Care

COVID 19 Continuing Care Task Group | Meeting Summary

Scheduled	Monday, Mar 16, 2020 from 9:30 AM to 11:00 AM
Location	RM-HLFX-BarringtonTower-DHW-06FL-Brd-6
Attendees (DHW)	Kate Jessome, Shelley Jones, Theresa Kelbratowski, Bob Lafferty, Paula Langille, Scott Lewin, Laura MacMaster, Lynette Marshall, Linda Passerini, Tracey Preeper, Alexandra Smith, Judy Taylor, Krystal Therien, Vanessa Varalli
Attendees (NSHA)	Barb Baker, Michele Higdon, Bob Jenkins, Glenda Keenan, Mark Scales, Wendy McVeigh, Susan Stevens

Topic	Discussion	Decision/Action Item
Task Group Objectives	<ul style="list-style-type: none"> • Create a structure for managing continuing care (e.g., home care, workforce) • Communicate with the sector including LTC facilities and home care providers • Work collaboratively to develop and provide consistent messaging for the sector • Work closely together, timely communication is important 	<p>Establish task teams</p> <p>Conference calls with sector March 17th, 2020</p>
Guidelines for Home Care and LTC	<p>14(1)</p> <div style="border: 1px solid black; height: 250px; width: 100%;"></div>	

COVID 19 Continuing Care Task Group | Meeting Summary

Task Team 1 - SCREENING	Task Team Objective <ul style="list-style-type: none"> Establish consistent protocols for screening <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	Lead is Susan Stevens – NSHA will work with the Department Next meeting, March 16 th , 2020
Task Team 2 - PPE	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	Team will include Occupational Health, Linda from Public Health and someone from IPAC Determine membership from NSHA and DHW
Task Team 3 - IPAC	<div style="border: 1px solid black; height: 50px; width: 100%;"></div>	HANS will support this working group Determine membership from NSHA and DHW
Task Team 4 - Home Care	<div style="border: 1px solid black; height: 150px; width: 100%;"></div>	
Task Team 5 - LTC	<div style="border: 1px solid black; height: 200px; width: 100%;"></div>	

COVID 19 Continuing Care Task Group | Meeting Summary

	14(1); 18(1)(b)	
Communication with Sector and Unions	14(1); 18(1)(b)	14(1); 18(1)(a)
Next Steps	<ul style="list-style-type: none"> Organize task teams and communicate! 	

Subject: COVID19 DHW Weekly Coordination
When: March 18, 2020 2:00 PM-3:00 PM (UTC-04:00) Atlantic Time (Canada).
Where: DHW Lab, 16th floor/Teleconference
Chair: Jill Casey

Communication

- We do have a standing meeting with the Minister every day at 4:30-5

14(1)

Information Management

14(1); 15(1)(k)

- **COVID19 Email Address**

- Email was up and running last Friday, March 13th, 2020

14(1)

Operational Approach

- **Decision making pathways**
 - SBARS
 - Meeting with the Minister daily
 - Decisions that don't need to go to the Minister
- **SitReps**

14(1)

Review of Issues

- **SUPPLIES AND LOGISTICS** (Jim/A. Boutilier/ K. MacLean)

14(1); 18(1)(b)

14(1); 18(1)(b)

- **CONTINUING CARE – LTC (P. Langille)**

14(1); 18(1)(a)

- **CONTINUING CARE – HOME CARE (P. Langille)**

14(1); 18(1)(b)

- **811 (B. Burke)**

- They are getting to the high priority calls and COVID calls

14(1)

- **HHR/Labour Relations (A. Smith)**

- A fee code has been set up for COVID

COVID 19 | Meeting Notes

14(1)

- **EHS (B. Burke)**
 - 911 calls coming in that are COVID related are being diverted to 811, also allow 811 to reach out to EHS

14(1)

- **VIRTUAL CARE**
 - They are working on modifiers
 - Bulk of decisions yesterday was around the fee codes for non face-to-face
- **Transport to Assessment (J. MacDougall/B. Burke)**

14(1)

- **Contingency Quarantine (J. MacDougall)**
 - No updates
- **Pharmaceutical services (K. Coleman)**
 - They have sent something forward
- **PC**
 - Sent in an SBAR

Financial Perspective

14(1)

Subject: C19: Branch Leads - Weekly Priorities Check-in
When: March 23, 2020 11:00 AM-12:00 PM
Where: Skype/Teleconference
Chair: Mary-Jo Monk

Updates from Mary-Jo

- **Internal Response**
 - Operational adjustments are being considered, more information will be provided on this
- **Priorities this Week**
- **Senior Officials Call**
- **Decisions & Approvals Last Week**
 - 811, practice ready assessment, virtual care
- **SBARS Submitted**
- **On the Radar**

SitReps – Q&A

- **Do I need to submit a sitrep this week?**
 - If the sitrep submitted last week is the same as what would submit this week, send an email to Mark (Mark.MacDonald3@novascotia.ca) saying something like, “The sitrep submitted last week still stands”

14(1)

Updates from Branch Leads

- **Continuing Care – LTC & Home Care (P. Langille)**

14(1)

- **EHS (B. Burke)**

14(1)

- **Pharmaceutical Services (K. Coleman)**

14(1)

- **Primary Health Care (D. MacDonald-Billard)**

14(1)

- **Mental Health and Addictions (F. Vezina)**

- No changes to the sitrep

- **Jennifer Heatley**

14(1)

COVID 19 | Meeting Notes

- **Acute Care** (L. Grandy)

14(1)

- **Analytics** (M. Davies)

14(1)

- **Supplies & Logistics**

14(1); 18(1)(b)

- **Physician Services** (V. Glass)

- Last week moved forward with virtual care visits for physician office visits

14(1)

- **Finance** (J. Cochran)

- The finance sitrep remains unchanged

14(1)

Reminders

- **C19 Task Force email** – 14(1)
- **SitReps** – For keeping the current state up-to-date

COVID 19 | Meeting Notes

Subject: COVID19 DHW Weekly Coordination
When: March 25, 2020, 2:00 PM-3:00 PM
Where: Teleconference
Chair: Mary-Jo Monk

Role Updates

- Lead of Operations – Vanessa Chouinard
- Lead of Planning – Mary-Jo Monk

Updates from Lead of Operations

- Items will be going to the Executive
- **SBAR**
 - The SBAR will be changed to a Decision Request template, should help decisions be made more quickly
 - The template will be going to the Executive for approval
- **Sitrep template**
 - Frequency will stay the same, modifications have been made
 - It divides current information (since last update) and last week
 - The template will be going to the Executive for approval

14(1)

- **C19 Email**

14(1)

Updates from Branch Leads

- **EHS (B. Burke)**

14(1)

- **811 (Cheryl)**

- 811 has signed a lease on a new space, they are in the process and hiring and training nurses and Tas to help take calls and do some manual screening, at the end of next week
- Should be able to handle twice the volume by then end of next week (20 this week, 20 next week)
- Since this began about 100 nurses have come forward, they have an existing pool, they don't want to take anyone who already is in the system, nurses have come out of the woodwork to support this

- **Palliative Care (D. MacDonald-Billard)**

COVID 19 | Meeting Notes

14(1); 18(1)(b)

- **Logistics & PPE (Andy & Jim)**

14(1); 18(1)(b)

- **HRR (Alex)**

14(1); 18(1)(b)

- **HWP (Cindy)**

14(1); 18(1)(b)

- **Continuing Care (Paula)**

14(1); 18(1)(b)

- **PSHEB (Kathleen Coleman)**

14(1); 16; 18(1)(b)

COVID 19 | Meeting Notes

14(1); 18(1)(b)

- **Acute Care (Lisa)**

14(1); 18(1)(b)

- **Physician Services (V. Glass)**

14(1)

- Physician payment to date, they have opened up physician fee codes so they can be done virtually
- This went out in the Physician's bulleting

14(1)

- **Jennifer Heatley**

14(1)

- **finance**

- Financial Reports have come in from NSHA and IWK

COVID 19 | Meeting Notes

14(1)
